



## **SPECIAL CALLED BOARD MEETING**

**May 5, 2021**

**Virtual Meeting • 5:30PM**

### **Commissioners Present**

Kenny Mullis, Chair

Jeff Laney, Vice Chair

Jim Rhodes, Secretary/Treasurer

Mary Burts

### **Associate Commissioners Present**

Charles Weber

### **Others Present**

Quinton Epps, Conservation Division Manager

Chanda Cooper, Education Program Coordinator

Mary Hannah Lindsay, Community Outreach Coordinator

Tyler Brown, SC Department of Natural Resources

### **Welcome and Call to Order**

Mullis called the meeting to order at 5:30pm.

### **Approval of Agenda**

Rhodes made a motion to approve the agenda. The motion was seconded by Burts and was unanimously approved.

### **Approve Draft Ordinance**

RSWCD considered a draft ordinance to restore the Conservation Division to Department status. There was a discussion to shorten the citation of the ordinance and to change the qualifications of the Department Director to master's degree preferred (instead of required). Laney recommended RSWCD not submit the draft ordinance to Administrator Leonardo Brown at this time, but rather submit the draft organizational chart with a footnote stating it will require an ordinance change if approved.

### **Approve Organization Chart**

RSWCD considered a revised organization chart for the Conservation Division. The (re)organization chart proposes that Conservation Division keep its current five positions in the division, modify a few of them, and add three more positions. In the revised organization chart Conservation Division is set up as a department. Cooper explained in detail the separation of staff on the revised organization chart which was requested by Administrator Brown. Commissioners discussed and revised the job titles and reporting structure in the chart and removed funding labels. Weber expressed concerns about presenting the organization chart, which includes three proposed new positions, to Council members; Mullis stated Brown requested this draft (re)organization chart showing a separation of staff between

the RSWCD and Richland County Conservation Commission (RCCC) and including the staffing levels both organizations need to serve Richland County residents. The priority request for Council is still to have the budget restored to FY21 levels.

**Approve Transmittal Letter**

RSWCD considered a draft cover letter to transmit the new organizational chart from RSWCD and RCCC commissioners to Brown. The letter was revised to state the organization chart for the new department shows the staff positions that will enable us to provide services to the citizens of Richland County.

*Rhodes exited the meeting and gave his proxy vote to Mullis.*

Following discussion of the transmittal letter, Laney made a motion to submit the reorganizational chart as amended with a letter from the District, as approved by Commissioner Mullis, to Administrator Brown. The motion was seconded by Burts and was unanimously approved.

Further discussion on the proposed reorganization chart and the letter to Administrator Brown ensued. A footnote was added to the organization chart noting that an ordinance change will be required. County Council and the County Administrator were also added to the organization chart.

**Next Meeting**

Monday, May 10, 2021 @ 6pm via Zoom

**Adjournment**

The meeting adjourned at 7:15pm.

Respectfully Submitted,

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Kenny Mullis, Chair

Annette House, Administrative Coordinator