RULES & APPOINTMENTS COMMITTEE

AGENDA

TUESDAY JUNE 06, 2023

3:00 PM

COUNCIL CHAMBERS
Richland County
Rules & Appointments Committee

AGENDA
June 06, 2023 - 3:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

<table>
<thead>
<tr>
<th>The Honorable Jason Branham</th>
<th>The Honorable Allison Terracio</th>
<th>The Honorable Gretchen Barron, Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Council District 1</td>
<td>County Council District 5</td>
<td>County Council District 7</td>
</tr>
</tbody>
</table>

1. **CALL TO ORDER**

2. **APPROVAL OF MINUTES**
   a. May 16, 2023 [PAGES 8-10]

3. **ADOPTION OF AGENDA**

4. **INTERVIEWS**
   a. Airport Commission - One (1) Vacancy
      1. Charles Flowers
      2. John Washington
      3. Brianna Barrineau
      4. Edward Frazier
      5. George Johnson
      6. John Stringfellow
      7. Kendrick Gilliam
   b. Board of Zoning Appeals - Two (2) Vacancies
      1. Alexander McDaniel
   c. Community Relations Council - One (1) Vacancy
      1. Bryant White
      2. Cor'Deija Horne
d. Employee Grievance Committee - One (1) Vacancy
   1. Deborah Moore
   2. Antonio Manigault
   3. Washava Moye

e. Transportation Penny Advisory Committee - Four (4) Vacancies
   1. Judith Holliday

5. APPOINTMENTS

   a. Airport Commission - One (1) Vacancy
      1. Charles Flowers
      2. John Washington
      3. Brianna Barrineau
      4. Edward Frazier
      5. George Johnson
      6. John Stringfellow
      7. Kendrick Gilliam

   b. Board of Zoning Appeals - Two (2) Vacancies
      1. Anette Nelson (Applicant interviewed on May 16, 2023)
      2. Alexander McDaniel

   c. Community Relations Council - One (1) Vacancy
      1. Stephany Reid-McKnight (Applicant interviewed on May 2, 2023, for the Midlands Workforce Development Board)
      2. Sheila Harris (Applicant interviewed on May 16, 2023)
      3. T. Todd Simon (Applicant interviewed on May 16, 2023)
      4. Chequita Jones (Applicant interviewed on May 16, 2023)
5. Carlotta Stackhouse (Applicant interviewed on May 16, 2023)

6. Christopher Clay (Applicant interviewed on May 16, 2023)

7. Mark Talbert (Applicant interviewed on May 16, 2023)

8. Donna Mack (Applicant interviewed on May 16, 2023)

9. Bryant White

10. Cor'Deija Horne
d. Employee Grievance Committee - One (1) Vacancy
   1. Deborah Moore
   2. Antonio Manigault
   3. Washava Moye
e. Transportation Penny Advisory Committee - Four (4) Vacancies
   1. Sheila Harris (Applicant interviewed for the Community Relations Council on May 16, 2023)
   2. Judith Holliday

6. NOTIFICATION OF VACANCIES [PAGE 11]  

   a. 1. Accommodations Tax Committee – Four (4) Vacancies (ONE applicant must have a background in the lodging industry, TWO applicants must have a background in the hospitality industry, and ONE applicant must have a cultural background)

   2. Airport Commission – One (1) Vacancy

   3. Board of Zoning Appeals – Two (2) Vacancies

   4. Building Codes Board of Appeals – Eight (8) Vacancies (ONE applicant must be from the Architecture Industry, ONE applicant must be from the Gas Industry, ONE applicant must be from the Building Industry, ONE applicant must be from the Contracting Industry, ONE applicant must be from the Plumbing Industry, ONE applicant must be from the Electrical Industry, and TWO applicants must be from Fire Industry as alternates)

The Honorable Gretchen Barron
5. Business Service Center Appeals Board – Three (3) Vacancies (ONE applicant must be from the Business Industry and TWO applicants must be CPAs)

6. Central Midlands Council of Governments – One (1) Vacancy

7. Community Relations Council – One (1) Vacancy

8. Employee Grievance Committee – One (1) Vacancy

9. Hospitality Tax Committee – Three (3) Vacancies (TWO applicants must be from the Restaurant Industry)

10. Midlands Workforce Development Board – One (1) Vacancy (Applicant must be from the Private Sector)

11. Planning Commission – Two (2) Vacancies

12. Richland Library – Three (3) Vacancies

13. Transportation Penny Advisory Committee (TPAC) – Four (4) Vacancies

7. **ITEMS FOR INFORMATION**

   a. Boards, Commissions and Committees Advertisement Schedule [PAGE 12]

   b. Applications Currently on File [PAGE 13]

      **Highlighted applicants have applied for more than one board, commission or committee.

8. **ADJOURNMENT**
Special Accommodations and Interpreter Services Citizens may be present during any of the County’s meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council’s office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.
Richland County Council  
Rules and Appointment Committee  
MINUTES  
May 16, 2023 – 3:00 PM  
Council Chambers  
2020 Hampton Street, Columbia, SC 29204  

COUNCIL MEMBERS PRESENT: Gretchen Barron, Chair, and Jason Branham.  
NOT PRESENT: Allison Terracio.  
OTHERS PRESENT: Chakisse Newton, Kyle Holsclaw, Michelle Onley, Anette Kirylo, and Angela Weathersby.  

1. **CALL TO ORDER** – Chairwoman Gretchen Barron called the meeting to order at approximately 3:00 PM.  
Ms. Barron noted that Ms. Terracio had been delayed due to a work obligation.

2. **APPROVAL OF MINUTES**  
a. **May 2, 2023** – Mr. Branham moved to approve the minutes as distributed, seconded by Ms. Barron.  
   In Favor: Branham and Barron.  
   Not Present: Terracio.  
   The vote in favor was unanimous.

3. **ADOPTION OF THE AGENDA** – Mr. Branham moved to adopt the agenda as published, seconded by Ms. Barron.  
In Favor: Branham and Barron.  
Not Present: Terracio.  
The vote in favor was unanimous.

4. **INTERVIEWS**  
Mr. Branham moved to go into Executive Session to conduct interviews for the Board of Zoning Appeals, Community Relations Council, and Midlands Workforce Development Board, seconded by Ms. Barron.  
In Favor: Branham and Barron.  
Not Present: Terracio.  
The vote in favor was unanimous.  

*The Committee went into Executive Session at approximately 3:05 PM and came out at approximately 4:43 PM*  
Mr. Branham moved to come out of Executive Session, seconded by Ms. Barron.  
In Favor: Branham and Barron.
Not Present: Terracio.

The vote in favor was unanimous.

Ms. Barron indicated no action was taken in Executive Session. The following people were interviewed:

a. Board of Zoning Appeals – Four (4) Vacancies – Ms. Annette Nelson, Ms. S. Blakely Copeland Cahoon, and Ms. Mandy Lautzenheiser interviewed for the Board of Zoning Appeals.

b. Community Relations Council – One (1) Vacancy – Ms. Sheila Harris, Mr. T. Todd Simon, Ms. Chequita Jones, Ms. S. Blakely Copeland Cahoon, Ms. Carlotta Stackhouse, Mr. Christopher Clay, Mr. Mark Talbert, and Ms. Donna Mack interviewed for the Community Relations Council.

c. Midlands Workforce Development Board – Three (3) Vacancies (Applicants must be from the Private Sector) – Mr. Harry Plexico interviewed for the Midlands Workforce Development Board.

Mr. Branham moved to reconsider the agenda, seconded by Ms. Barron.

In Favor: Branham and Barron.

Not Present: Terracio.

The vote in favor was unanimous.

Mr. Branham noted that there was a missed print on the agenda and moved to add Ms. Mandy Lautzenheiser under Item 5(a) Appointments: the Board of Zoning Appeals, seconded by Ms. Barron.

In Favor: Branham and Barron.

Not Present: Terracio.

The vote in favor was unanimous.

5. APPOINTMENTS

a. Board of Zoning Appeals – Four (4) Vacancies – Ms. Barron noted that one individual has not been interviewed for the Board of Zoning Appeals.

Mr. Branham moved to appoint Ms. S. Blakely Copeland Cahoon and Ms. Mandy Lautzenheiser to the Board of Zoning Appeals, seconded by Ms. Barron.

In Favor: Branham and Barron.

Not Present: Terracio.

The vote in favor was unanimous.

b. Community Relations Council – One (1) Vacancy – Ms. Barron noted the interviews for the Community Relations Council had not been completed.

Mr. Branham moved to defer this item until the May 16th committee meeting, seconded by Ms. Barron.

In Favor: Branham and Barron.

Not Present: Terracio.

The vote in favor was unanimous.

c. Midlands Workforce Development Board – Three (3) Vacancies (Applicants must be from the Private Sector) – Mr. Branham moved to appoint Mr. Harry Plexico, Ms. Eileen Kershaw, and Ms. Danielle Diaz, seconded by Ms. Barron.

POINT OF CLARIFICATION – Ms. Barron noted that when serving on a board, you can serve two consecutive terms, and then you must sit off for a year. She inquired if this would be Mr. Plexico’s 1st or 2nd term.

Ms. Kirylo responded the committee recently set the Midlands Workforce Development Board terms; therefore, this would be considered Mr. Plexico’s 1st term.
Ms. Barron stated we appreciate Mr. Plexico’s 25 years of service to Richland County, but we also do not want him to be surprised should he re-apply.

In Favor: Branham and Barron.

Not Present: Terracio.

The vote in favor was unanimous.

6. **ITEMS FOR INFORMATION**
   a. **Boards, Commissions, and Committee Advertisement Schedule** – No action was taken.
   b. **Applications Currently on File** – No action was taken.

6. **ADJOURNMENT** – Mr. Branham moved to adjourn the meeting, seconded by Ms. Barron.

   In Favor: Branham and Barron.

   Not Present: Terracio.

   The vote in favor was unanimous.

   The meeting was adjourned at approximately 4:51 PM.
Richland County Council will accept applications through **July 14, 2023 at 5:00 pm**

**For Service on the following Boards and/or Commissions**

1. **Accommodations Tax Committee** – Four (4) Vacancies (**ONE** applicant must have a background in the lodging industry, **TWO** applicants must have a background in the hospitality industry, and **ONE** applicant must have a cultural background)

2. **Airport Commission** – One (1) Vacancy

3. **Board of Zoning Appeals** – Two (2) Vacancies

4. **Building Codes Board of Appeals** – Eight (8) Vacancies (**ONE** applicant must be from the Architecture Industry, **ONE** applicant must be from the Gas Industry, **ONE** applicant must be from the Building Industry, **ONE** applicant must be from the Contracting Industry, **ONE** applicant must be from the Plumbing Industry, **ONE** applicant must be from the Electrical Industry, and **TWO** applicants must be from Fire Industry as alternates)

5. **Business Service Center Appeals Board** – Three (3) Vacancies (**ONE** applicant must be from the Business Industry and **TWO** applicants must be CPAs)

6. **Central Midlands Council of Governments** – One (1) Vacancy

7. **Community Relations Council** – One (1) Vacancy

8. **Employee Grievance Committee** – One (1) Vacancy

9. **Hospitality Tax Committee** – Three (3) Vacancies (**TWO** applicants must be from the Restaurant Industry)

10. **Midlands Workforce Development Board** – One (1) Vacancy (Applicant must be from the Private Sector)

11. **Planning Commission** – Two (2) Vacancies

12. **Richland Library** – Three (3) Vacancies

13. **Transportation Penny Advisory Committee** (TPAC) – Four (4) Vacancies

**Appointments will tentatively begin on September 12, 2023**

Please visit [www.richlandcountysc.gov](http://www.richlandcountysc.gov) to submit an online application for the board, commission or committee you are interested in serving on. Once you have submitted the application, the Clerk of Council’s Office will contact you to schedule a brief interview with the Rules and Appointments Committee.

You are **strongly encouraged to speak with your Council District Representative** and to visit [www.richlandcountysc.gov](http://www.richlandcountysc.gov) to learn more about the board, commission or committee you are interested in serving on. If you need additional information, please contact the Richland County Clerk to Council Office at (803) 576-2060 or by e-mail at rccoco@richlandcountysc.gov.
## BOARDS, COMMISSIONS AND COMMITTEE
### VACANCY AND APPLICATION DEADLINE SCHEDULE

<table>
<thead>
<tr>
<th>SUBMIT VACANCY LISTING TO RULES COMMITTEE</th>
<th>PUBLICATION OF AD (Estimate)</th>
<th>APPLICATION SUBMITTAL DEADLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 6, 2023</td>
<td>June 16, 2023</td>
<td>July 14, 2023</td>
</tr>
<tr>
<td>September 12, 2023</td>
<td>September 22, 2023</td>
<td>October 20, 2023</td>
</tr>
<tr>
<td>December 5, 2023</td>
<td>December 15, 2023</td>
<td>January 12, 2024</td>
</tr>
</tbody>
</table>
## APPLICATIONS ON FILE

**May 10, 2023**

<table>
<thead>
<tr>
<th>Board/Committee/Commission</th>
<th>Name</th>
<th>Municipality</th>
<th>District</th>
<th>Application Received</th>
<th>Interviewed</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airport Commission</td>
<td>Charles Flowers</td>
<td>Columbia</td>
<td>6</td>
<td>3/24/2023</td>
<td>6/6/2023</td>
<td></td>
</tr>
<tr>
<td>Airport Commission</td>
<td>Brianna Barrineau</td>
<td>Unincorporated</td>
<td>6</td>
<td>3/24/2023</td>
<td>6/6/2023</td>
<td></td>
</tr>
<tr>
<td>Airport Commission</td>
<td>Edward Frazier</td>
<td>Columbia</td>
<td>6</td>
<td>4/20/2023</td>
<td>6/6/2023</td>
<td></td>
</tr>
<tr>
<td>Airport Commission</td>
<td>George Johnson</td>
<td>Unincorporated</td>
<td>8</td>
<td>4/21/2023</td>
<td>6/6/2023</td>
<td></td>
</tr>
<tr>
<td>Airport Commission</td>
<td>John Stringfellow</td>
<td>Columbia</td>
<td>10</td>
<td>4/21/2023</td>
<td>6/6/2023</td>
<td></td>
</tr>
<tr>
<td>Airport Commission</td>
<td>Kendrick Gilliam</td>
<td>Unincorporated</td>
<td>11</td>
<td>4/22/2023</td>
<td>6/6/2023</td>
<td></td>
</tr>
<tr>
<td>Board of Zoning Appeals</td>
<td>Alexander McDaniel</td>
<td>Unincorporated</td>
<td>7</td>
<td>4/6/2023</td>
<td>6/6/2023</td>
<td></td>
</tr>
<tr>
<td>Community Relations Council</td>
<td>Bryant White</td>
<td>Unincorporated</td>
<td>2</td>
<td>3/23/2023</td>
<td>6/6/2023</td>
<td></td>
</tr>
<tr>
<td>Community Relations Council</td>
<td>Cor’Deija Horne</td>
<td>Unincorporated</td>
<td>2</td>
<td>3/24/2023</td>
<td>6/6/2023</td>
<td></td>
</tr>
<tr>
<td>Employee Grievance Committee</td>
<td>Deborah Moore</td>
<td>Unincorporated</td>
<td>9</td>
<td>3/2/2023</td>
<td>6/6/2023</td>
<td></td>
</tr>
<tr>
<td>Employee Grievance Committee</td>
<td>Antonia Manigualt</td>
<td>Unincorporated</td>
<td>9</td>
<td>4/3/2023</td>
<td>6/6/2023</td>
<td></td>
</tr>
<tr>
<td>Employee Grievance Committee</td>
<td>Washava Moye</td>
<td>Unincorporated</td>
<td>11</td>
<td>5/3/2023</td>
<td>6/6/2023</td>
<td></td>
</tr>
<tr>
<td>Internal Audit Committee</td>
<td>Vernell Butler</td>
<td>Unincorporated</td>
<td>8</td>
<td>2/17/2022</td>
<td>6/6/2023</td>
<td></td>
</tr>
<tr>
<td>Planning Commission</td>
<td>Matthew Mursewick</td>
<td>Columbia</td>
<td>5</td>
<td>2/13/2023</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planning Commission</td>
<td>Christopher Yonke</td>
<td>Unincorporated</td>
<td>11</td>
<td>3/7/2023</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planning Commission</td>
<td>Lashawnte McCray-Sarvis</td>
<td>Unincorporated</td>
<td>8</td>
<td>3/19/2023</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Richland Library Board of Trustees</td>
<td>Valerie Byrd Fort</td>
<td>Unincorporated</td>
<td>1</td>
<td>11/3/2022</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Richland Memorial Hospital Board</td>
<td>Algeron Williams, Sr.</td>
<td>Unincorporated</td>
<td>7</td>
<td>12/6/2022</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transportation Penny Advisory Committee</td>
<td>Sheila Harris</td>
<td>Unincorporated</td>
<td>3</td>
<td>3/9/2023</td>
<td>5/16/2023</td>
<td></td>
</tr>
<tr>
<td>Transportation Penny Advisory Committee</td>
<td>Judith Holliday</td>
<td>Columbia</td>
<td>11</td>
<td>4/19/2023</td>
<td>6/6/2023</td>
<td></td>
</tr>
</tbody>
</table>