AGENDA

November 7, 2023 - 3:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

<table>
<thead>
<tr>
<th>The Honorable Jason Branham</th>
<th>The Honorable Allison Terracio</th>
<th>The Honorable Gretchen Barron, Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Council District 1</td>
<td>County Council District 5</td>
<td>County Council District 7</td>
</tr>
</tbody>
</table>

1. **CALL TO ORDER**

2. **APPROVAL OF MINUTES**
   a. October 3, 2023 [PAGES 8-9]

3. **ADOPTION OF AGENDA**

4. **INTERVIEWS**
   a. East Richland Public Service District - One (1) Vacancy
      1. Lisa Kelly Stewart (Incumbent)

   b. Central Midlands Council of Governments - One (1) Vacancy
      1. Lakesha McKelvey
      2. Jeff Hunter (Applicant has also applied for Central Midlands Regional Transit Authority Board and Transportation Penny Advisory Committee)
      3. Brenson Ravenell
      4. Joseph "Scott" Jailette
      5. Clyde "Chuck" Fallaw, III

   c. Central Midlands Regional Transit Authority - One (1) Vacancy
      1. Jeff Hunter (Applicant also applied for the Central Midlands Council of Governments and Transportation Penny Advisory Committee)
d. Transportation Penny Advisory Committee - Three (3) Vacancies

1. Jeff Hunter (Applicant also applied for Central Midlands Council of Governments and Central Midlands Regional Transit Authority)

2. Kamal Shlon

3. Shirley Robinson

e. Richland Memorial Hospital Board - Five (5) Vacancies

1. Frances Ashe-Goins

2. Deanne Wages

5. APPOINTMENTS

a. East Richland Public Service District - One (1) Vacancy

1. Lisa Kelly Stewart (Incumbent)

b. Central Midlands Council of Governments - One (1) Vacancy

1. Lakesha McKelvey

2. Jeff Hunter (Applicant has also applied for Central Midlands Regional Transit Authority Board and Transportation Penny Advisory Committee)

3. Brenson Ravenell

4. Joseph "Scott" Jailette

5. Clyde "Chuck" Fallaw, III

c. Central Midlands Regional Transit Authority - One (1) Vacancy

1. Jeff Hunter (Applicant also applied for the Central Midlands Council of Governments and Transportation Penny Advisory Committee)

d. Transportation Penny Advisory Committee - Three (3) Vacancies

1. Jeff Hunter (Applicant also applied for the Central Midlands Council of Governments and Central Midlands Regional Transit Authority)
2. Algeron Williams (Interviewed on September 19, 2023) (Applicant also applied for the Richland Memorial Hospital Board)

3. Kamal Shlon

4. Shirley Robinson

e. Richland Memorial Hospital Board - Five (5) Vacancies

   1. Algeron Williams (Interviewed on September 19, 2023) (Applicant also applied for the Transportation Penny Advisory Committee)

   2. Frances Ashe-Goins

   3. Deanne Wages

6. **NOTIFICATION OF VACANCIES [PAGES 10-12]**

   a. Accommodations Tax Committee - Four (4) Vacancies
      (ONE applicant must have a background in the Lodging Industry, TWO applicants must have a background in the Hospitality Industry, and ONE applicant must have a Cultural Background)

   b. Building Codes Board of Appeals - Eight (8) Vacancies
      (ONE applicant must be from the Architectural Industry, ONE applicant must be from the Gas Industry, ONE applicant must be from the Building Industry, ONE applicant must be from the Contracting Industry, ONE applicant must be from the Plumbing Industry, ONE applicant must be from the Electrical Industry, and TWO applicants must be from the Fire Industry as alternates)

   c. Business Service Center Appeals Board - Three (3) Vacancies
      (ONE applicant must be from the Business Industry and TWO applicants must be CPAs)

   d. Hospitality Tax Committee - Three (3) Vacancies
      (TWO applicants must be from the Restaurant Industry)

7. **ITEMS FOR INFORMATION**

   a. Boards, Commissions, and Committee Advertisement Schedule [PAGE 13]

   b. Applications Currently on File [PAGES 14-15]

8. **ADJOURNMENT**

   The Honorable Gretchen Barron
Special Accommodations and Interpreter Services

Citizens may be present during any of the County’s meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council’s office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.
Richland County Council
Rules and Appointment Committee
MINUTES
October 3, 2023 – 4:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Gretchen Barron, Chair, and Jason Branham

NOT PRESENT: Allison Terracio

OTHERS PRESENT: Michelle Onley, Anette Kirylo, Dale Welch, Stacey Hamm, Dante Roberts, Angela Weathersby, Kyle Holsclaw, Jennifer Wladischkin, and Lori Thomas

1. CALL TO ORDER – Chairwoman Gretchen Barron called the meeting to order at approximately 4:00 PM.

Ms. Barron noted that Ms. Terracio could not attend today's meeting due to a family emergency.

2. APPROVAL OF MINUTES
   a. September 19, 2023 – Mr. Branham moved to approve the minutes as distributed, seconded by Ms. Barron.

      In Favor: Branham and Barron

      Not Present: Terracio

      The vote in favor was unanimous.

3. ADOPTION OF THE AGENDA – Deputy Clerk to Council Michelle Onley indicated applicant 4(a)(1), Mr. Thomas Murphy withdrew his application.

   Mr. Branham adopted the agenda with the removal of applicant 4(a)(1), Thomas Murphy, from the agenda, seconded by Ms. Barron.

   In Favor: Branham and Barron

   Not Present: Terracio

   The vote in favor was unanimous.

   Mr. Branham also moved to remove applicant 5(a)(1) Thomas Murphy from the list of potential appointments, seconded by Ms. Barron.

   In Favor: Branham and Barron

   Not Present: Terracio

   The vote in favor was unanimous.

4. INTERVIEWS

   Mr. Branham moved to go into Executive Session to conduct interviews for the Central Midlands Council of Governments and Transportation Penny Advisory Committee, seconded by Ms. Barron.
In Favor: Branham and Barron
Not Present: Terracio

The vote in favor was unanimous.

*The Committee went into Executive Session at approximately 4:02 PM and came out at approximately 4:18 PM*

Mr. Branham moved to come out of Executive Session, seconded by Ms. Barron.

In Favor: Branham and Barron
Not Present: Terracio

The vote in favor was unanimous.

Ms. Barron indicated the committee entered into Executive Session to hold interviews for the Central Midlands Council of Governments and Transportation Penny Advisory Committee. No action was taken in Executive Session.

a. **Central Midlands Council of Governments – (1) Vacancy** – Ms. Kimberley Brown was interviewed.

b. **Transportation Penny Advisory Committee – (4) Vacancies** – Mr. Ashton Williams was interviewed.

5. **APPOINTMENTS**

a. **Central Midlands Council of Governments – (1) Vacancy**
   
   Mr. Branham moved to appoint Ms. Kimberley Brown, seconded by Ms. Barron.
   
   In Favor: Branham and Barron
   
   Not Present: Terracio
   
   The vote in favor was unanimous.

b. **Transportation Penny Advisory Committee – (4) Vacancies**
   
   Mr. Branham moved to appoint Mr. Ashton Williams, seconded by Ms. Barron.
   
   In Favor: Branham and Barron
   
   Not Present: Terracio
   
   The vote in favor was unanimous.

6. **ITEMS FOR INFORMATION**

   a. **Boards, Commissions, and Committee Advertisement Schedule** – No action was taken.

   b. **Applications Currently on File** – No action was taken.

7. **ADJOURNMENT** – Mr. Branham moved to adjourn the meeting, seconded by Ms. Barron.

   In Favor: Branham and Barron

   Not Present: Terracio

   The vote in favor was unanimous.

   The meeting was adjourned at approximately 4:20 PM.
**ACCOMMODATIONS TAX ADVISORY COMMITTEE**

Purpose(s)/Service(s): The committee was created by the Richland County Council on January 22, 1985, according to State law, to make recommendations and provide advisory assistance to the County Council on the expenditure of revenue generated from the Accommodations Tax as required by Article 6, Title 12, Chapter 35 South Carolina Code of Laws.

The Committee consists of SEVEN (7) members appointed for TWO (2) year terms. The majority of the members are from the Hospitality Industry. At least TWO (2) members must be from the Lodging Industry and ONE (1) member must represent the cultural organizations. Members shall not serve more than TWO (2) consecutive terms; however, upon service of TWO (2) consecutive terms a member may be eligible for reappointment after ONE (1) year of non-service.

The committee meets twice during normal working hours in March/April at 2020 Hampton Street. The date(s) to be determined based on membership availability. The first meeting may last up to SIX (6) hours. The second may last up to TWO (2) hours. The members are expected to review applications over a 4-week period, which can take approximately FIFTEEN (15) hours. The total time commitment may be up to TWENTY-THREE (23) hours.

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**BUILDING CODES BOARD OF APPEAL**

Purpose(s)/Service(s): Richland County Ordinance, Section 6-75 establishes a Board of Appeals that meets the requirements of the most prescriptive adopted building codes mandated by the South Carolina Building Code Council, thus facilitates all matters/areas of building code appeals that may come before them. Appeals to decisions made by the building official are referred to the Board by the Building Official. The Board shall hear and decide appeals of orders, decisions, or determinations made by the Building or Fire Official relative to the application and interpretation of the various codes adopted. After a hearing, the interpretation may be modified and/or reversed. The Board shall have no authority to waive the requirements of any currently adopted code dealing with existing or proposed structures within Richland County.

The Board consists of SEVEN (7) members appointed by Council. ONE (1) member must come from each of the following industries: Architecture, Engineering, Contracting, Building, Electrical, Plumbing and Gas. In addition, TWO (2) alternate members must come from the Fire Industry. The Board shall consist of members who are qualified by experience and training to pass on matters pertaining to building construction, and are not employees of the jurisdiction. The members serve THREE (3) year terms. Members shall not serve more than TWO (2) consecutive terms; however, upon service of TWO (2) consecutive terms a member may be eligible for reappointment after ONE (1) year of non-service.

The Board shall meet within TEN (10) days after notice of an appeal is received from the Building or Fire Official. Meetings are usually scheduled on the 2nd Thursday of the month at 1:30 PM.
Required Experience:

- Registered design professional who is a registered architect; or a builder or superintendent of building construction with not less than 10 years’ experience, 5 years of which shall have been responsible/in charge of work.
- Registered design professional with structural engineering or architectural experience.
- Registered design professional with mechanical and plumbing engineering experience; or a mechanical and plumbing contractor without less than 10 years’ experience, 5 years of which shall have been responsible/in charge of work.
- Registered design professional with electrical engineering experience; or an electrical contractor with not less than 10 years’ experience, 5 years of which shall have been responsible/in charge of work.
- Registered design professional with fire protection engineering experience; or a fire protection contractor with not less than 10 years’ experience, 5 years of which shall have been responsible/in charge of work.

**All professionals must be registered in the State of South Carolina.**

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**BUSINESS SERVICE CENTER APPEALS BOARD**

Purpose(s)/Service(s): The Richland County Business Service Center Appeals Board shall serve as the appeals function expounded in the Richland County Code of Ordinances, Chapter 16, Article I. The Board will hear appeals resulting from any person aggrieved by a final assessment, charge backs from an audit, or a denial of a business license by the License Official. In that capacity and as a finder of fact, the Appeals Board shall have the following responsibilities:

- Adopting procedures relating to the execution of the Appeal Board’s function;
- Receiving written appeals from businesses;
- Holding meetings to receive testimony by the business, the Business Service Center official, and any other official approved by the Appeals Board;
- Reviewing and analyzing the information presented in the testimonies provided;
- Making a factual conclusion as to the issue in question based on the review and analysis; and
- Writing a formal determination regarding the decision made as to the issue in question.

The Board consists of FIVE (5) members. The Board traditionally is comprised of no more than THREE (3) and no less than TWO (2) Certified Public Accountants, no more than TWO (2) and no less than ONE (1) member of the SC Bar Association, and no more than TWO (2) and no less than ONE (1) business person. The members serve FOUR (4) year terms. A member may be reappointed for a consecutive second term. After this second term, a member may be reappointed for a third term, but only after TWO (2) years have elapsed from the last day of the last term served.

A business person is defined as a local business owner, or someone who is part of the executive leadership team of a larger corporation like a CEO (Chief Executive Officer), CFO (Chief Financial Officer), or COO (Chief Operating Officer) that is physically located inside unincorporated Richland County. An ideal candidate, would be someone who is familiar with business licensing and what that process entails.
Hospitality Tax Committee

Purpose(s)/Service(s): The Committee shall review applications of those entities who are seeking funding from the County Promotions portion of the Hospitality Tax funds. The Committee will then make recommendations to County Council for the allocation and distribution of such funds.

The Committee shall consist of FIVE (5) members appointed for TWO (2) year terms, or until a successor is appointed. All members must be citizens residing in the County. At least TWO (2) members must represent the Restaurant Industry. Members shall not serve more than TWO (2) consecutive terms; however, upon service of TWO (2) consecutive terms a member may be eligible for reappointment after ONE (1) year of non-service.

The Committee meets twice during normal working hours in March/April at 2020 Hampton Street. The date(s) to be determined, based on membership availability. The first meeting may last up to SIX (6) hours. The second may last up to TWO (2) hours. The members are expected to review applications over a 4-week period, which can take approximately TWENTY-FIVE (25) hours. The total time commitment may be up to THIRTY-THREE (33) hours.

Preferred Attributes: Members of the committee must be interested citizens residing in the County.
## Boards, Commissions and Committee
### Vacancy and Application Deadline Schedule

<table>
<thead>
<tr>
<th>Submit Vacancy Listing to Rules Committee</th>
<th>Publication of AD (Estimate)</th>
<th>Application Submittal Deadline</th>
</tr>
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<tbody>
<tr>
<td>December 5, 2023</td>
<td>December 15, 2023</td>
<td>January 12, 2024</td>
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<tr>
<td>March 5, 2024</td>
<td>March 15, 2024</td>
<td>April 23, 2024</td>
</tr>
<tr>
<td>June 4, 2024</td>
<td>June 14, 2024</td>
<td>July 12, 2024</td>
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## APPLICATIONS ON FILE
September 27, 2023

**Highlighted Applicants have multiple applications on file.**

<table>
<thead>
<tr>
<th>Board/Committee/Commission</th>
<th>Name</th>
<th>Municipality</th>
<th>District</th>
<th>Application Received</th>
<th>Interviewed</th>
<th>Notes</th>
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<tbody>
<tr>
<td><strong>Airport Commission</strong></td>
<td>Cynthia Giles</td>
<td>Columbia</td>
<td>1</td>
<td>9/27/2023</td>
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<tr>
<td><strong>Airport Commission</strong></td>
<td>Kendrick Scott</td>
<td>Unincorporated</td>
<td>10</td>
<td>10/17/2023</td>
<td></td>
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<tr>
<td><strong>Board of Zoning Appeals - 0</strong></td>
<td>Troy Green</td>
<td>Unincorporated</td>
<td>10</td>
<td>7/26/2023</td>
<td></td>
<td><strong>Currently No Vacancies</strong></td>
</tr>
<tr>
<td><strong>Board of Zoning Appeals</strong></td>
<td>Alexander Alderan</td>
<td>Unincorporated</td>
<td>7</td>
<td>8/23/2023</td>
<td></td>
<td><strong>Currently No Vacancies</strong></td>
</tr>
<tr>
<td><strong>Central Midlands Council of Governments - 1 Vacancy (Resignation)</strong></td>
<td>Lakesha McKelvey</td>
<td>Unincorporated</td>
<td>11</td>
<td>10/7/2023</td>
<td></td>
<td></td>
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<tr>
<td><strong>Central Midlands Council of Governments</strong></td>
<td>Jeffrey Hunter</td>
<td>Columbia</td>
<td>11</td>
<td>10/12/2023</td>
<td></td>
<td></td>
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<tr>
<td><strong>Central Midlands Council of Governments</strong></td>
<td>Brenson Ravenell</td>
<td>Unincorporated</td>
<td>11</td>
<td>10/19/2023</td>
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<td><strong>Central Midlands Council of Governments</strong></td>
<td>Joseph &quot;Scott&quot; Jaillette</td>
<td>Columbia</td>
<td>6</td>
<td>10/20/2023</td>
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<tr>
<td><strong>Central Midlands Regional Transit Authority - 1 (Term Expires: 11/23)</strong></td>
<td>Jeffrey Hunter</td>
<td>Columbia</td>
<td>11</td>
<td>10/12/2023</td>
<td></td>
<td></td>
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<tr>
<td><strong>Community Relations Council - 0</strong></td>
<td>Rachel Jeanean Petoskey</td>
<td>Columbia</td>
<td>5</td>
<td>6/28/2023</td>
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<td><strong>Currently No Vacancies</strong></td>
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<td><strong>Community Relations Council</strong></td>
<td>Lorrie Floyd-Goodson</td>
<td>Unincorporated</td>
<td>11</td>
<td>8/6/2023</td>
<td></td>
<td><strong>Currently No Vacancies</strong></td>
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<tr>
<td><strong>East Richland Public Service District - 1 Vacancy (Term Expires: 10/23)</strong></td>
<td>Lisa Kelly Stewart</td>
<td>Unincorporated</td>
<td>8</td>
<td>9/22/2023</td>
<td></td>
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<tr>
<td><strong>Histric Columbia - 0</strong></td>
<td>Cearra Harris</td>
<td>Columbia</td>
<td>10</td>
<td>7/12/2023</td>
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<td><strong>Currently No Vacancies</strong></td>
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<tr>
<td><strong>Lexington Richland Alcohol and Drug Abuse Council - 0</strong></td>
<td>Jeffrey Hunter</td>
<td>Columbia</td>
<td>11</td>
<td>10/12/2023</td>
<td></td>
<td><strong>Currently No Vacancies</strong></td>
</tr>
<tr>
<td><strong>Planning Commission - 0</strong></td>
<td>Lakesha McKelvey</td>
<td>Unincorporated</td>
<td>11</td>
<td>10/7/2023</td>
<td></td>
<td><strong>Currently No Vacancies</strong></td>
</tr>
<tr>
<td><strong>Planning Commission</strong></td>
<td>Tyler Roberts</td>
<td>Unincorporated</td>
<td>2</td>
<td>10/8/2023</td>
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<td><strong>Currently No Vacancies</strong></td>
</tr>
<tr>
<td><strong>Planning Commission</strong></td>
<td>Neil Devaney</td>
<td>Unincorporated</td>
<td>1</td>
<td>10/20/2023</td>
<td></td>
<td><strong>Currently No Vacancies</strong></td>
</tr>
</tbody>
</table>

**Currently No Vacancies:**
<table>
<thead>
<tr>
<th>Board Name</th>
<th>Applicant Name</th>
<th>Category</th>
<th>Term Expires</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richland Library Board of Trustees - 0</td>
<td>Todd Beasley</td>
<td>Unincorporated</td>
<td>8/24/2023</td>
<td><strong>Currently No Vacancies</strong></td>
</tr>
<tr>
<td>Richland Memorial Hospital Board - 5 (Term Expires: 12/23)</td>
<td>Algeron Williams, Sr.</td>
<td>Unincorporated</td>
<td>12/6/2022</td>
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<tr>
<td>Richland Memorial Hospital Board</td>
<td>Frances Ashe-Goins</td>
<td>Unincorporated</td>
<td>9/23/2023</td>
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<tr>
<td>Richland Memorial Hospital Board</td>
<td>Deanne Wages</td>
<td>Unincorporated</td>
<td>9/25/2023</td>
<td></td>
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<tr>
<td>Richland Memorial Hospital Board</td>
<td>Algeron Williams</td>
<td>Unincorporated</td>
<td>10/20/2023</td>
<td></td>
</tr>
<tr>
<td>Transportation Penny Advisory Committee - 3 (Terms have expired)</td>
<td>Jeffrey Hunter</td>
<td>Columbia</td>
<td>10/12/2023</td>
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<tr>
<td>Transportation Penny Advisory Committee</td>
<td>Algeron Williams</td>
<td>Unincorporated</td>
<td>10/20/2023</td>
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<tr>
<td>Transportation Penny Advisory Committee</td>
<td>Kamal Shlon</td>
<td>Arcadia Lakes</td>
<td>10/20/2023</td>
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<tr>
<td>Transportation Penny Advisory Committee</td>
<td>Shirley Robinson</td>
<td>Unincorporated</td>
<td>10/20/2023</td>
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</tbody>
</table>

**Highlighted Applicants have multiple applications on file.**