RICHLAND COUNTY

EMPLOYEE EVALUATION OVERSIGHT AD HOC COMMITTEE

AGENDA

THURSDAY NOVEMBER 16, 2023

4:00 PM

COUNCIL CHAMBERS
1. **Call to Order**

   The Honorable Chakisse Newton

2. **Approval of Minutes**

   a. July 26, 2023 [PAGES 5-6]

   The Honorable Chakisse Newton

3. **Adoption of Agenda**

   The Honorable Chakisse Newton

4. **Items for Discussion/Action**

   a. 2023 County Administrator Evaluation Process

   [Executive Session]

   b. 2023 County Attorney and Clerk to Council Performance Evaluation Process [Executive Session]

   The Honorable Chakisse Newton

5. **Other Items**

   The Honorable Chakisse Newton

6. **Adjournment**

   The Honorable Chakisse Newton

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COUNCIL MEMBERS PRESENT: Chakisse Newton, Chair, Derrek Pugh and Cheryl English

OTHER PRESENT: Anette Kirylo, Patrick Wright, and Jennifer Wladischkin

1. **CALL TO ORDER** – Chairwoman Newton called the meeting to order at approximately 3:30 PM.

2. **APPROVAL OF MINUTES**
   
a. **May 25, 2023** – Mr. Pugh moved to approve the minutes as distributed, seconded by Ms. English.

   In Favor: Pugh, English, and Newton

   The vote in favor was unanimous.

3. **ADOPTION OF THE AGENDA** – Ms. English moved to adopt the agenda as published, seconded by Mr. Pugh.

   In Favor: Pugh, English, and Newton

   The vote in favor was unanimous.

4. **ITEMS FOR DISCUSSION/ACTION**
   
a. **2023 Employee Evaluation [EXECUTIVE SESSION]**

   Ms. Newton stated Council brought on Pathways Consulting last year to assist with our staff evaluations. Part of the process was for them to develop criteria for future evaluations and to recommend a process. They have provided those recommendations, have been reviewed by the committee, and were distributed via email to other Council members for any additional feedback.

   Ms. Newton moved to forward the consultant’s recommendations for staff evaluations to Council for approval, seconded by Ms. English.

   In Favor: Pugh, English, and Newton

   The vote in favor was unanimous.

   Ms. Newton moved to negotiate to extend the contract with Pathways Consulting for an additional year to assist Council with their employee evaluations, seconded by Mr. Pugh.

   In Favor: Pugh, English, and Newton

   The vote in favor was unanimous.
5. **ADJOURNMENT** – Ms. English moved to adjourn the meeting, seconded by Ms. Newton.

   In Favor: Pugh, English, and Newton

   The vote in favor was unanimous.

   The meeting adjourned at approximately 3:38 PM.