

Richland County Council



RICHLAND COUNTY COUNCIL SPECIAL CALLED MEETING COUNCIL CHAMBERS

MAY 31, 2005
6:00 P.M.

Anthony G. Mizzell
Chairman
District Eleven

L. Gregory Pearce, Jr.
Vice-Chairman
District Six

Doris M. Corley
District One

Joyce Dickerson
District Two

Valerie Hutchinson
District Nine

Damon Jeter
District Three

Paul Livingston
District Four

Joseph McEachern
District Seven

Mike Montgomery
District Eight

Bernice G. Scott
District Ten

Kit Smith
District Five

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| CALL TO ORDER | Honorable Anthony G. Mizzell,
Chairman |
| INVOCATION | Honorable Doris M. Corley |
| PLEDGE OF ALLEGIANCE | Honorable Doris M. Corley |
| ADOPTION OF AGENDA | |
| CITIZEN'S INPUT | |
| 1. SECOND READING ITEM | |
| a. FY 2005-2006 Budget Ordinance [Pages 3-8] | |
| b. FY 2005-2006 Millage Ordinance [Pages 9-10] | |
| 2. EXECUTIVE SESSION ITEMS | |
| a. Personnel Matter (Mizzell) | |
| b. University of South Carolina Memorandum
of Understanding | |
| 3. CITIZEN'S INPUT | |

4. MOTION PERIOD

5. ADJOURNMENT

**STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ___-05HR**

AN ORDINANCE TO RAISE REVENUE, MAKE APPROPRIATIONS, AND ADOPT A BUDGET FOR RICHLAND COUNTY, SOUTH CAROLINA FOR FISCAL YEAR BEGINNING JULY 1, 2005 AND ENDING JUNE 30, 2006.

WHEREAS, 4-19-120 and 4-9-130 of the Laws of South Carolina require that a County Council shall adopt an annual budget, and shall act by Ordinance to adopt a budget and levy taxes.

NOW THEREFORE, be it ordained by County Council of Richland County in Council, duly assembled, and by the authority of the same:

SECTION 1. That the following appropriations by activity be, and the estimated revenue to support these appropriations, as well as other supporting documents contained in the recommended budget are hereby adopted, such supporting documents being made part thereof and incorporated herein by reference:

<u>REVENUES</u>	<u>APPROPRIATION</u>
General Operations	\$102,676,618
Capital Replacement	3,611,713
Victims Assistance Surcharge/Assessments	585,000
Temporary Alcohol Permits	98,775
Title IV Civil Process	63,064
Solicitor Drug Court	57,006
Emergency Telephone System	1,150,000
Accommodations Tax	510,000
Road Maintenance	3,836,480
Hospitality Tax	4,100,000
Conservation Commission	515,000
Neighborhood Redevelopment	515,000
Tourism Development	950,000
Probate Court Advertising	39,700
Storm Water Management	1,370,429
Solicitor Worthless Check Unit	78,000
Solid Waste – including Landfill	17,103,000
Owens Field Airport	226,395
Richland County Utilities	3,796,260
Parking Garage	119,850

School District No. 1 – Operations	137,755,804
School District No. 2 – Operations	71,172,546
Recreation Commission – Operations	8,627,478
Fire Service - Operations	12,796,657
Midlands Technical College - Operations	3,577,416
Midlands Technical College – Capital (1.5 mill)	1,693,500
Columbia Area Mental Health	1,982,500
Library	14,598,749
Riverbanks Zoological Park – Operations	1,545,509

School District No. 1 – Debt Service	33,196,711
School District No. 2 – Debt Service	18,454,128
General County Debt Service	11,169,217
Fire Service – Debt Service	527,693
East Richland Public Service District – Debt Service	427,422
Riverbanks Zoological Park – Debt Service	1,527,106
Recreation Commission – Debt Service	1,512,057
Drainage Bonds	567,500
TOTAL REVENUES	462,534,283

FUND BALANCE AND OTHER SOURCES

Emergency Telephone System	1,530,000
Fire Service	2,748,634
Richland County Utilities	113,698
TOTAL FUND BALANCE AND OTHER SOURCES	4,392,332

TRANSFERS

To Victim’s Assistance from General Fund	271,157
TOTAL TRANSFERS	271,157

TOTAL SOURCES

\$467,197,772

EXPENDITURES

General Operations	
Capital Replacement	

APPROPRIATIONS

\$102,676,618
3,611,713

Victims Assistance Surcharge/Assessments	856,157
Temporary Alcohol Permits	98,775
Title IV Civil Process	63,064
Solicitor Drug Court	57,006
Emergency Telephone System	2,680,000
Accommodations Tax	510,000
Road Maintenance	3,836,480
Hospitality Tax	4,100,000
Conservation Commission	515,000
Neighborhood Redevelopment	515,000
Tourism Development	950,000
Probate Court Advertising	39,700

Storm Water Management	1,370,429
Solicitor Worthless Check Unit	78,000
Solid Waste – including Landfill	17,103,000
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Fire Service – Debt Service	527,693
East Richland Public Service District – Debt Service	427,422
Riverbanks Zoological Park – Debt Service	1,527,106
Recreation Commission – Debt Service	1,512,057
Drainage Bonds	<u>567,500</u>
TOTAL EXPENDITURES	467,197,772
TOTAL TRANSFERS OUT	<u>0</u>
TOTAL USES	<u>\$467,197,772</u>

SECTION 2. Mileage rate paid to County employees shall be the same as the U.S. Federal reimbursement rate per mile for the fiscal period stated above.

SECTION 3. Per Diem meal cost paid to County employees for the fiscal year stated above shall be twenty-eight (\$28.00) dollars per day (tip to be included) for in-state travel. For those areas, which are high-cost metropolitan areas, the County Administrator shall be authorized to approve an amount not to exceed thirty-five (\$35.00) dollars per day (tip to be included).

SECTION 4. All fees previously approved by the County Council, either through budget ordinances or ordinances apart from the budget, will remain in effect unless and until the County Council votes to amend those fees.

SECTION 5. The annual Capital Improvement Plan review is incorporated with the budget process and has been revised based on County Council priorities subject to availability of funding. The fiscal year 2006 plan covers the next five (5) year's priority capital concerns. Upon adoption of the budget, the County Administrator shall be charged with the responsibility of administering the capital plan, including any property acquisitions, sales or divestitures and leases, necessary to achieve the ultimate goals as established by County Council.

SECTION 6. At fiscal year end, June 30, 2005, any funds budgeted for capital purchases which have not been completed and said funds have not been budgeted to other capital projects, other County Council road improvement and grant funds which have not been expended, funds for capital items authorized by purchase order but not received, accommodations tax funds approved by the Accommodations Tax Committee and County Council which have not been expended, and appropriated funds unspent in the Neighborhood Improvement and Conservation Commission funds shall reflect as a designation of fund balance in the Comprehensive Annual Financial Report and shall be brought forward in the fiscal year 2006 as budgeted fund balance and not requested in the approved revenue and expenditure budget amounts. This automatic re-budgeting shall not require a supplemental budget ordinance.

SECTION 7. Any funds received during fiscal year 2006, as a result of appropriations of Accommodations Tax Fund balances approved by County Council, or appropriations of fund balance for the purpose of Capital Projects approved by County Council shall increase the original budget appropriation and shall not require a supplemental budget ordinance.

SECTION 8. Continuation grants and those with no personnel or match requests are considered approved as presented with budget adoption up to available budgeted match dollars. All other grants will require individual Council approval prior to award acceptance.

SECTION 9. Commensurate with budget authority, the County Administrator may approve purchases in the amount of one hundred thousand dollars (\$100,000) or less. Purchases in excess of one hundred thousand dollars (\$100,000) shall be reviewed and approved by the County Council prior to acceptance.

SECTION 10. Designated fund balance allocated in prior years for the establishment of an emergency disaster fund, economic development fund and an insurance reserve fund shall remain so designated, but only to the extent of available fund balance as approved by the County Administrator.

SECTION 11. The minimum undesignated General Fund balance should be maintained at a level sufficient to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures. As a financial goal, the General Fund balance for GASB 34 Reporting purposes should equal at least 15% of the total

audited General Fund expenditures for the previous fiscal year. The cash portion of the reported General Fund balance should equal at least 4 months (\$28M) operating expenditures. Currently, General Fund operating expenditures average \$7.1M per month. These funds are needed in the County's general operating cash account for the purpose of funding the County's operations throughout the fiscal year.

Any General Fund balance determined to be in excess of the financial goals for fund balance and for investment strategies may be available for expenditure, but only under specific qualifications. These qualifications include uses for one-time capital and special project costs and should never be used to fund operating costs. One-time capital and special projects should be carefully considered to insure that they add to the efficiency, development or cost effectiveness of the County. Unpredicted, one-time expenditures directly caused by and related to natural or man-made disasters may be considered necessary for prudent use of excess fund balance.

SECTION 12. All Accommodation's Tax funding provided by Richland County to Outside Agencies shall be recognized as program operating funds and should be applied toward the ongoing operational funding of approved programs and should not be in part or full used to cover debt service payments for past or future program expenditures.

SECTION 13. All One-percent funds collected through established Multi-County Industrial Park agreements or the funds from the completed sale of any county-owned property in a multi-county park shall be placed in the Richland County Industrial Park Fund and be immediately appropriated for the purpose of continued Economic Development. This appropriation shall not require a supplemental budget ordinance.

SECTION 14. Funds allocated but unspent during the fiscal year in capital accounts designated in the County Administrator's Recommended Budget shall be recognized as part of a multi-year capital projects funding and be carried forward and transferred to a capital projects fund for the purpose of providing partial funding for approved major capital projects. The amount to be carried forward shall not exceed the line item appropriated amount without approval from County Council.

SECTION 15. Funds awarded to the Sheriff's Department through forfeiture are not included as part of this ordinance, but Council designates, as the governing body, that the Sheriff shall maintain these funds in accordance with Federal, State and County guidelines. All forfeited funds will be audited along with the General Fund and posted at that time.

SECTION 16. This ordinance hereby authorizes the County Administrator to enter into a short-term promissory note with the Richland County Public Library based on Library cash flow needs from July 1 – December 31 of the current year. The note shall be issued at an interest rate at prime rate plus 2% or a reasonable rate as determined by the County Administrator. The decision shall be made by the County Administrator after reviewing the current financial status of the County and shall have the authority not to issue the note if the issuance creates any adverse cash flow problem for the County.

SECTION 17. Revenue from Owens Field (Hangar Rental, FBO Rent, Fuel sales, etc...) in excess of the amount required for annual maintenance cost will be used to repay or accelerate the repayment of General Obligation Debt Service for Payments made in conjunction with bonds issued by the County for the \$3,000,000 Capital Improvement General Obligation Bond. An administrative report shall be generated each year (due by April 30th of each year) addressed to County Council that projects revenue over expenditures and an amount used to repay or accelerate debt repayment. The designated revenue shall be transferred at the end of each fiscal year and shall not require a budget amendment.

SECTION 18. Funds received as an Application Processing Fee within the Richland County Down payment/Closing Cost Assistance Program, excluding those refunded due to disqualification, will be carried forward and reallocated within the existing program for the purpose of administration expenditures and/or to benefit additional applicants with down payment/closing cost assistance. The amount to be carried forward shall be designated only after all decisions have been made in reference to qualification and refund amounts. This shall increase the original appropriated budget and shall not require a separate budget amendment.

SECTION 19. This ordinance shall establish the County to be self-funded against tort claim liability and shall no longer carry an excess liability insurance policy. Funding shall be established through the annual automatic re-budgeting of the County Self Funded account (1615.5256.06). The amount to be carried forward shall not exceed the unspent portion of the current year appropriation and shall be used only to cover tort liability claims against the County. This shall increase the original appropriated budget and shall not require a separate budget amendment.

SECTION 20. Conflicting Ordinances Repealed. All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 21. Separability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION 22. Effective Date. This Ordinance shall become effective July 1, 2005.

RICHLAND COUNTY COUNCIL

BY: Anthony G. Mizzell, Chair

First Reading:	May 05, 2005
Public Hearing:	May 19, 2005
Second Reading:	May 31, 2005 (tentative)
Third Reading:	June 7, 2005 (tentative)

**STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ___-05HR**

AN ORDINANCE AUTHORIZING THE LEVYING OF AD VALOREM PROPERTY TAXES, WHICH, TOGETHER WITH THE PRIOR YEAR'S CARRYOVER AND OTHER STATE LEVIES AND ANY ADDITIONAL AMOUNT APPROPRIATED BY THE RICHLAND COUNTY COUNCIL PRIOR TO JULY 1, 2005, WILL PROVIDE SUFFICIENT REVENUES FOR THE OPERATIONS OF RICHLAND COUNTY GOVERNMENT DURING THE PERIOD FROM JULY 1, 2005, THROUGH JUNE 30, 2006.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION 1. That a tax for the General Fund to cover the period from July 1, 2005 to June 30, 2006, both inclusive, is hereby levied upon all taxable property in Richland County, in a sufficient number of mills not to exceed forty-eight and eight tenths (48.8) to be determined from the assessment of the property herein.

SECTION 2. That the additional taxes, besides that noted above in Section 1, to cover the period of July 1, 2005 to June 30, 2006, both inclusive, are hereby levied upon all taxable property in Richland County for the funds:

<u>NAME</u>	<u>MILLS</u>
General Fund debt Service	12.0
Solid Waste – Landfill	3.5
Capital Replacement	3.2
Library	13.9
Mental Health	1.9
Riverbanks Zoo	1.5
Conservation Commission	.5
Neighborhood Redevelopment	.5

SECTION 3. That the additional taxes, besides that noted in Section 1 and 2, to cover the period from July 1, 2005 to June 30, 2006, both inclusive, are hereby levied upon all taxable property located within each of the following respective Special Tax Districts in Richland County for the following Funds:

<u>NAME</u>	<u>MILLS</u>
Fire Service – Operations	16.5
Fire Service – Debt Service	.8
School District One – Operations	225.3
School District One – Debt Service	49.5
School District Two – Operations	212.2

School District Two – Debt Service	68.3
Recreation Commission – Operations	11.5
Recreation Commission – Debt Service	2.1
Midlands Technical College – Operations	3.3
Midlands Technical College – Capital	1.5
Riverbanks Zoo – Debt Service	.7
Stormwater Management	2.5
East Richland Public Service District – Debt Service	3.2
Sewer and Drainage System – Debt Service	.9

SECTION 4. Conflicting Ordinances Repealed. All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. Separability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION 6. Effective Date. This Ordinance shall become effective

First Reading:	May 05, 2005
Public Hearing:	May 19, 2005
Second Reading:	May 31, 2005 (tentative)
Public Hearing:	Oct 6, 2005 (tentative)
(growth greater than CPI)	
Third Reading:	Oct 6, 2005 (tentative)