



# RICHLAND COUNTY COUNCIL

## ADMINISTRATION AND FINANCE COMMITTEE

Greg Pearce  
District 6

Norman Jackson  
District 11

Damon Jeter, Chair  
District 3

Joyce Dickerson  
District 2

Paul Livingston  
District 4

*Tuesday, March 27, 2012*  
*6:00 PM*

### Report of Actions

#### CALL TO ORDER

Damon Jeter called the meeting to order

#### APPROVAL OF MINUTES

1. Regular Session: February 28, 2012 – The minutes of the February 28, 2012 committee meeting were approved as submitted.

#### ADOPTION OF AGENDA

The agenda was adopted as published.

#### ITEMS FOR ACTION

- Consent** 2. Approval to Exercise the Second Year of a Contract with Palmetto Posting, Inc. – The committee recommended that Council approve the request from the Treasurer/Tax Collector to exercise the second year of a contract with Palmetto Posting through the 2011 tax sale (held in December 2012) at a rate of \$20.00 per property posting not to exceed a total of \$144,000 for the purpose of posting property in Richland County on which delinquent ad valorem property taxes are due. The vote in favor was unanimous.
- Consent** 3. Authorization to increase the Iron Mountain purchase order over \$100,000 - The committee recommended that Council approve the request to grant the Register of Deeds authorization to increase the purchase order for Iron Mountain to over \$100,000. The vote in favor was unanimous.

- Consent** 4. Bond Issuance-Capital Projects List – The committee recommended that Council approve the Bond Issuance Capital Projects list. The committee also recommended that Council allow staff the flexibility to redirect funds on an as needed basis, with Council approval, to address more critical needs that may arise. The vote in favor was unanimous.
- Consent** 5. Council Expenditure Accounts (Mr. Malinowski motion) – The committee forwarded this item to the Rules and Appointments committee. The vote in favor was unanimous.
- Consent** 6. Council Expenditure Accounts (Mr. Manning motion) - The committee forwarded this item to the Rules and Appointments committee. The vote in favor was unanimous.
- Consent** 7. Crane Creek-Catalyst 5 Pedestrian Park - The committee recommended that Council approve the acquisition of the identified property for the construction of a trail park as part of the Crane Creek Master Plan-Catalyst 5. The vote in favor was unanimous.
8. Decker Center Remodeling – The committee forwarded this item to Council without a recommendation. The vote in favor was unanimous.
- Consent** 9. Emergency Back-up Generator Replacement at Four Fire Stations – The committee recommended that Council authorize the Procurement Department Director to enter into and award a contract, in the amount of \$278,856.72, with Generator Services, Inc., who has been determined to be the most responsive responder. The vote in favor was unanimous.
- Consent** 10. Hopkins Utility System Budget Amendment - The committee recommended that Council approve a budget amendment in the amount of \$25,000 to cover the additional operation and maintenance cost of the expanded Hopkins Community Water System. The vote in favor was unanimous.
- Consent** 11. Policy for Reduced or Eliminated Grants - The committee recommended that Council allow staff to have the flexibility to handle each expiring grant on a case-by-case basis, with Administration making a recommendation and with the Council having to approve, individually, the continuation of any grant program/personnel that is not required to be picked up by the County upon grant expiration. The vote in favor was unanimous.
- Consent** 12. Richland County CASA Funding Agreement with SC Department of Social Services (SCDSS) – The committee recommended that Council approve a five year funding agreement between CASA and SCDSS that will increase departmental funding to provide augmented support to volunteer Guardian ad Litem. It should be noted that there is no financial impact on the County during the five year funding period. The vote in favor was unanimous.
- Consent** 13. South Carolina State Employees Association (SCSEA) - The committee recommended that Council direct staff to notify county employees of the program and make information regarding the SCSEA available to county employees. The vote in favor was unanimous.

- Consent** 14. Municipal Elections Reimbursement IGA – The committee recommended that Council approve the Intergovernmental Fee Agreement between Richland County and the City of Columbia which calls for Richland County Elections and Voter Registration Office to be reimbursed for expenses associated with the cost of conducting the City of Columbia’s municipal elections. The vote in favor was unanimous.

Staffed by Randy Cherry