

MINUTES OF



RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE TUESDAY, MAY 22, 2012 6:00 P.M.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

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MEMBERS PRESENT

Chair: Damon Jeter
Member: Joyce Dickerson
Member: Norman Jackson
Member: Paul Livingston
Member: Greg Pearce

ALSO PRESENT: Kelvin E. Washington, Sr., Bill Malinowski, Valerie Hutchinson, Jim Manning, Gwendolyn Davis Kennedy, Seth Rose, Milton Pope, Tony McDonald, Sparty Hammett, Roxanne Ancheta, Randy Cherry, Amelia Linder, Brad Farrar, Daniel Driggers, Andy Metts, Bill Peters, Chris Eversmann, Michael Byrd, Stephany Snowden, Geo Price, John Hixon, Tracy Hegler, Rodolfo Callwood, Monique Walters, Michelle Onley

CALL TO ORDER

The meeting started at approximately 6:02 p.m.

APPROVAL OF MINUTES

April 24, 2012 (Regular Session) – Mr. Pearce moved, seconded by Ms. Dickerson, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF AGENDA

Mr. Pearce moved, seconded by Ms. Dickerson, to adopt the agenda as published. The vote in favor was unanimous.

ITEMS FOR ACTION

Airport Consultant for the Jim Hamilton-L. B. Owens Airport – Mr. Pearce moved, seconded by Ms. Dickerson, to forward this item to Council with a recommendation to approve the request to negotiate and award a master agreement for Airport Architectural, Engineering, and Planning Consultant Services to W. K. Dickson. The vote in favor was unanimous.

Emergency Services Purchase Orders for 2012-2013 – Mr. Livingston moved, seconded by Mr. Pearce, to forward this item to Council with a recommendation that Council approve the purchase orders and contracts for services, contingent on the bond issue and the 2012-2013 budget, so there will not be an interruption of these essential services at the beginning of the new budget year. The vote in favor was unanimous.

Employees Eligible to Retire and Possible Leave Payout Cost – Mr. Pearce moved, seconded by Ms. Dickerson, to accept this item as information. The vote in favor was unanimous.

Hopkins Community Water System Project Expansion – Mr. Livingston moved, seconded by Ms. Dickerson, to forward this item to Council with a recommendation that Council approve the allocation of the existing \$100,000 toward new construction and customer connections. A discussion took place.

The vote in favor was unanimous.

JEDA Bond Issue for the Lutheran Homes of SC. Inc. – Mr. Livingston moved, seconded by Mr. Pearce, to forward this item to Council with a recommendation that Council approve the terms of the resolution which supports the issuance of the bonds by JEDA. The vote in favor was unanimous.

Motion that County Council be treated like all County wide elected officials – Ms. Dickerson moved, seconded by Mr. Livingston, to forward this item to Council with a recommendation that this item be taken up during the budget process. The vote in favor was unanimous.

Permit Group Homes in the Rural District with Special Requirements – Mr. Livingston moved, seconded by Ms. Dickerson, to forward this item to Council without a recommendation. The vote in favor was unanimous.

Resolution on Water/Sewer Rates for Non-City Residents – Mr. Pearce moved, seconded by Ms. Dickerson, to forward this item to Council without a recommendation. The vote in favor was unanimous.

Resolution to Distribute \$7,400 in Federal Forestry Funds – Mr. Jackson moved, seconded by Mr. Pearce, to forward this item to Council with a recommendation to approve the resolution

allocating \$7,400, of which 50% will be apportioned to public schools, and the remaining 50% for the construction and/or improvements of public roads. The vote in favor was unanimous.

Retention Schedule for Finance Department Records – Mr. Jackson moved, seconded by Mr. Livingston, to forward this item to Council with a recommendation to approve the request to establish retention schedules for direct deposit forms; employee salary garnishment records; and position control reports. A discussion took place.

The vote in favor was unanimous.

Retention Schedules for Public Works Department – Mr. Livingston moved, seconded by Mr. Pearce, to forward this item to Council with a recommendation to approve the request to establish retention schedules for the Public Works Department. The vote in favor was unanimous.

Special Duty Budget: Off-Duty Security Work Sheriff Deputies – Mr. Jackson moved, seconded by Mr. Livingston, to forward this item to Council with a recommendation to approve the request to appropriate \$40,000.00 in Special Duty revenue. The vote in favor was unanimous.

Workers Compensation Information – Mr. Pearce moved, seconded by Mr. Jackson, to accept this item as information. The vote in favor was unanimous.

ADJOURNMENT

The meeting adjourned at approximately 6:50 p.m.

Submitted by,
Damon Jeter, Chair

The minutes were transcribed by Michelle M. Onley