

**Minutes of the
Richland County
Board of Elections and Voter Registration
2020 Hampton Street
Thursday, June 27, 2013
3:00pm**

Board Members in Attendance

Mr. Allen Dowdy, Acting Chair
Ms. Adell Adams
Ms. Elaine DuBose
Mr. Samuel Selph
Mr. Herbert W. Sims

Staff in Attendance

Mr. Howard Jackson, Director
Ms. Lillian McBride, Deputy Director of Voter Registration & Absentee Services
Mr. Garry Baum, Deputy Director of Elections
Ms. Amie Brunson, Administrative Assistant

Call to Order

- The meeting was called to order at 3:03 pm. It was noted that a quorum was present to allow the meeting to proceed and that the meeting had been properly posted in accordance with the Freedom of Information Act requirements.

Approval of Board Meeting Minutes

- The Board Members reviewed the minutes from June 7, 2013. A motion was made to approve the meeting minutes. Seconded. Approved 5-0.

Adoption of Agenda

- A motion was made to approve the meeting's agenda. Seconded. Approved 5-0.

Newly Appointed Board Member Oath

- Mr. Samuel Selph was introduced as a newly appointed Board Member and took the oath of office. Mr. Selph was appointed on June 11, 2013 by the Richland County Delegation.

Special Recognition & Final Comments from Dr. Jasper Salmond

- The Board Members presented a plaque to Dr. Jasper Salmond in recognition of outstanding interim director service from January 14, 2013 – June 21, 2013.
- Dr. Salmond expressed his thanks to the Board Members for having confidence in him to work with the Elections & Voter Registration office to assist with restoring public confidence and trust in electoral process.

Final Report from Steven Hamm, Esquire, on the Investigation into Issues & Problems regarding the November 6, 2012 General Election

- Mr. Steve Hamm presented his final report into the issues and problems regarding the November 6, 2012 General Election.

Director Comments

- Mr. Howard Jackson, Director, provided the Board Members with the following update:

Municipal Elections Update

- Municipal Elections
 - November 5, 2013 – Town of Arcadia Lakes Election
 - Mayor and Two Council Seats
- November 5, 2013 – Town of Blythewood Election
 - Two Council Seats
- November 5, 2013 – City of Columbia
 - November 19, 2013 (Runoff, if needed)
 - Mayor and Districts 1, 4 & At-large
 - A meeting has been scheduled with representatives from the City of Columbia on Wednesday, July 3, 2013 to discuss the upcoming election.

Miscellaneous

- Mr. Jackson is continuing to review the current budget as well as FY2014 budget.
- Office policies and procedures are being reviewed and updated in order to consolidate into one Standard Operating Procedures Depository
- Mr. Jackson will be conducting an inventory of the warehouse that is currently scheduled for Friday, July 5, 2013.

Board Chair Comments

- Mr. Dowdy stated that during the June 7, 2013 Board Meeting, Mr. Howard Jackson's employment with the Richland County Elections and Voter Registration Board was finalized. The Board welcomed Mr. Jackson to his position on Monday, June 24, 2013.
- The Board is continuing to work with Mr. Jackson to plan, direct, and act toward restoring public and community confidence and trust in the election process.

Old Business

- None

New Business

- A motion was made to elect Ms. Adel Adams as Vice Chair of the Board. Seconded. Approved 5-0.

Adjournment

- There being no further business, the meeting adjourned at 4:30pm.

Recorded by:

Amie Brunson, Administrative Assistant