



Richland County Council
Rules and Appointment Committee
MINUTES
March 5, 2024 – 3:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Gretchen Barron, Chair, Allison Terracio (arrived @ 3:03 PM), and Don Weaver

OTHERS PRESENT: Michelle Onley, Anette Kirylo, Angela Weathersby, Kyle Holsclaw, and Jackie Hancock

1. **CALL TO ORDER** – Chairwoman Gretchen Barron called the meeting to order at approximately 3:00 PM.
2. **APPROVAL OF MINUTES**

- a. **December 5, 2023** – Ms. Barron moved to approve the minutes as distributed, seconded by Mr. Weaver.

In Favor: Weaver and Barron

Not Present: Terracio

The vote in favor was unanimous.

3. **ADOPTION OF THE AGENDA** – The Clerk of Council, Anette Kirylo, noted that Mr. Fred Stover withdrew his application for the Richland Memorial Hospital Board.

Mr. Weaver moved to adopt the agenda as amended, seconded by Ms. Barron.

In Favor: Weaver and Barron

Not Present: Terracio

The vote in favor was unanimous.

4. **ELECTION OF THE CHAIR** – Mr. Weaver moved to nominate Ms. Barron for the position of Chair, seconded by Ms. Terracio.

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

POINT OF PERSONAL PRIVILEGE – Ms. Barron thanked her colleagues for entrusting her with this responsibility once again.

5. **INTERVIEW AND APPOINTMENT**

Ms. Terracio moved to go into Executive Session, seconded by Mr. Weaver.

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

***The Committee went into Executive Session at approximately 3:05 PM
and came out at approximately 4:16 PM***

Ms. Terracio moved to come out of Executive Session, seconded by Mr. Weaver.

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

Ms. Barron indicated the committee entered into Executive Session to hold interviews for the Richland Memorial Hospital Board, Lexington/Richland Alcohol and Drug Abuse Council, Building Codes Board of Appeals, and Central Midlands Regional Transit Authority. No action was taken in Executive Session.

- a. Richland Memorial Hospital Board – Four (4) Vacancies – Ms. Terracio moved to appoint Mr. Charles Mills and Ms. Lochlan Wooten and re-appoint Mr. Edwin Garrison.

Ms. Barron indicated there was an additional incumbent who applied for re-appointment. The Clerk's Office attempted to reach out to the incumbent, who has been nonresponsive.

Mr. Weaver moved to amend the motion to also appoint Dr. Andrea Darden, seconded by Ms. Terracio.

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

- b. Lexington/Richland Alcohol and Drug Abuse Council – Two (2) Vacancies – Ms. Terracio moved to appoint Ms. Crystal Marks and re-appoint Mr. Harold Ward, seconded by Mr. Weaver.

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

- c. Building Codes Board of Appeals – Eight (8) Vacancies (ONE applicant must be from the Architecture Industry, ONE applicant must be from the Gas Industry, ONE applicant must be from the Building Industry, ONE applicant must be from the Contracting Industry, ONE applicant must be from the Plumbing Industry, ONE applicant must be from the Electrical Industry, and TWO applicants must be from the Fire Industry as alternates) – Ms. Terracio moved to appoint Mr. Shaun Jackson to fill the Building Industry vacancy seconded by Ms. Barron.

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

- d. Central Midlands Regional Transit Authority – One (1) Vacancy – Ms. Terracio moved to appoint Mr. Roosevelt Barnwell, seconded by Ms. Barron.

In Favor: Terracio, Weaver, and Barron.

The vote in favor was unanimous.

6. **NOTIFICATION OF VACANCIES**

- a. Accommodations Tax Committee – Four (4) Vacancies (ONE applicant must have a background in the Lodging Industry, TWO applicants must have a background in the Hospitality Industry, and ONE applicant must have a Cultural background)
- b. Board of Assessment Appeals – One (1) Vacancy
- c. Board of Zoning Appeals – One (1) Vacancy
- d. Building Codes Board of Appeals – Seven (7) Vacancies – (ONE applicant must be from the Architecture Industry, ONE applicant must be from the Gas Industry, ONE applicant must be from the Contracting Industry, ONE applicant must be from the Plumbing Industry, ONE applicant must be from the Electrical Industry, and TWO applicants must be from the Fire Industry as alternates)
- e. Business Service Center – Three (3) Vacancies (ONE applicant must be from the Business Industry and TWO applicants must be CPAs)
- f. Central Midlands Council of Governments – Three (3) Vacancies
- g. Community Relations Council – Six (6) Vacancies

- h. Historic Columbia – One (1) Vacancy
- i. Hospitality Tax Committee – Four (4) Vacancies (TWO applicants must be from the Restaurant Industry)
- j. Planning Commission – Two (2) Vacancies

Ms. Terracio moved to advertise the above-referenced vacancies, seconded by Ms. Barron.

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

7. **ITEMS FOR INFORMATION**

- a. Boards, Commissions, and Committee Advertisement Schedule – No action was taken.

Mr. Weaver inquired how the vacancies are advertised.

Ms. Barron responded we cover all mediums. It is listed in the newspaper, social media accounts, and weekly newsletters.

Ms. Kirylo replied we also share the list of vacancies with local and non-profit organizations.

Mr. Weaver noted that the newspaper ads are easily missed.

Ms. Barron indicated that the newspaper ads are small due to the costs, but there are other places where we can advertise in a more prominent way.

Ms. Terracio stated the quality of applicants has improved, which has to do with the Clerk's and Communications Office and relationships with the entities themselves.

- b. Applications Currently on File – No action was taken.

8. **ADJOURNMENT** – Ms. Terracio moved to adjourn the meeting, seconded by Mr. Weaver

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

The meeting was adjourned at approximately 4:35 PM.