

Linear Utility Permit

What Is a Linear Utility Permit?

A Linear Utility Permit is required for all linear construction greater than 50 linear feet within or affecting the right-of-way of any County maintained road.

When Does It Apply?

Linear Utility permits are needed for projects occurring in the right-of-way of any County owned as well as private roads. Land disturbing activities in the right-of-way include, but are not limited to: installation of utilities, driveway connections involving a curb cut or pipe installation, curb cuts, utility taps, utility crossings and storm drainage installation.

What Is Required In a Linear Utility Submission?

Required Items

- | | |
|---|--|
| <input type="checkbox"/> Notice of Intent (<i>NOI</i>) | <input type="checkbox"/> Checklist for Design Professionals (<i>see link below</i>) |
| <input type="checkbox"/> Complete Set of Plans (<i>24" x 36".pdf & dwg</i>) | <input type="checkbox"/> Other permits if applicable (<i>e.g. USACE Wetlands, Encroachment, Flood, and etc.</i>) |
| <input type="checkbox"/> Comprehensive SWPPP (<i>C-SWPPP</i>) | |

Must Show on Plans:

- | | |
|--|---|
| <input type="checkbox"/> Limits of Disturbance | <input type="checkbox"/> SCDHEC Standard Notes (<i>see Link below</i>) |
| <input type="checkbox"/> All BMP Locations | <input type="checkbox"/> Permanent & Temporary Stabilization |
| <input type="checkbox"/> Signed & Sealed Certification Statements | <input type="checkbox"/> Traffic Management Method (<i>If Applicable</i>) |
| <input type="checkbox"/> Construction Sequence | <input type="checkbox"/> Profiles for Drainage (<i>If Applicable</i>) |
| <input type="checkbox"/> Scale, North Arrow & Legend on each Plan | <input type="checkbox"/> Profiles for Sewer (<i>If Applicable</i>) |
| <input type="checkbox"/> All Details (<i>BMPs, Drainage, Signage, & etc.</i> : <i>See Section Below on Details</i>) | |

A Comprehensive SWPPP Must Include:

- Certification Statement
- Construction Sequence
- Site & Environmental Features (*Wetlands Flood Plain, Ditch, Creek, etc.*)
- Narrative (*identify scope of work to be performed*)

C-SWPPP (Continued)

- Buffer Zone Management
- Potential Sources of Pollution
- Maps: Topo (*Contours*), Floodway, Vicinity, & Soils
- Management of Non-Stormwater Discharges

Note: DHEC Coverage 'may' be required regardless of the amount of acres disturbed

Types of Plans that Must be Submitted:

- | | |
|--|---|
| <input type="checkbox"/> Cover Sheet | <input type="checkbox"/> Water Quality Buffer Plan <i>(if Applicable)</i> |
| <input type="checkbox"/> Existing Condition Plan | <input type="checkbox"/> Sediment/Erosion Control |
| <input type="checkbox"/> Grading Plan | |

Resources:

- NOI Application: [2012 NOI Form d-2617](#)
- Land Development Ordinance (Stormwater Pollution Prevention Plans)
http://rcgov.us/Portals/0/Departments/DevServices/ENGLandDevelopment/Docs/Stormwater%20Management%20and%20SWPPPs%2026_202.pdf
- SC NPDES General Permit for Stormwater Discharges from Construction Activities (Section 2.2.3 (A) Utility Providers & Utility Contractors - Annual Blanket NOI). [Construction General Permit](#)
- Checklist for Design Professionals and SCDHEC Standard Notes:
http://rcgov.us/Portals/0/Departments/DevServices/ENGLandDevelopment/Docs/Stormwater%20Management%20and%20SWPPPs%2026_202.pdf<http://www.scdhec.gov/Environment/docs/erfchecklist.pdf>

Details/Specifications: (Below is a list of most commonly used details)

- Silt Fence <http://www.scdhec.gov/Environment/docs/sedim-siltFence.pdf>
- Construction Entrance <http://www.scdhec.gov/Environment/docs/sedim-construction.pdf>
- Seeding Schedule <http://www.scdhec.gov/Environment/docs/eros-tSeeding.pdf>
- Inlet Protection <http://www.scdhec.gov/Environment/docs/sedim-inletprotect.pdf>
- Check dams & Sediment tubes http://www.scdhec.gov/Environment/docs/Appendix_H.pdf
- Etc.

Special Conditions

- If project impacts private property, then written permission from the property owner is required.
- SCDOT encroachment permit is required for all encroachments in the SCDOT's right-of-way.
- A floodplain development permit will be required if any work is proposed in a Special Flood Hazard Area (SFHA). Contact Andrea Bolling, P.E. (803) 576-2150.

Review Process

Step 1: Go to eTrakit (Link) Apply for a Project and SELECT: **["Linear Utility"]**

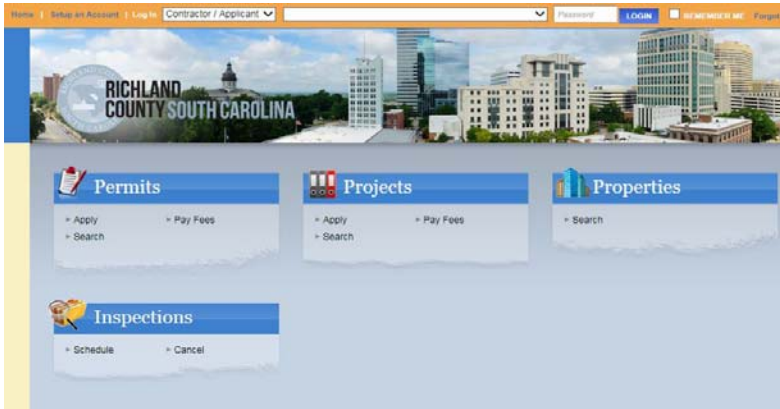
- Linear Utility Permit Reviews are not part of the 18-review process. The review time is 5-7 days.

Step 2: Project Application is reviewed by the Department within (5) Business days and an email notification will be sent with status.

- If Approved, the email notification will state this and the applicant can log in to their account to retrieve the approval notice and stamped (digital) plans.
- If Disapproved, the email notification will state this and the applicant can log in to their account to retrieve reasons for disapproval.

Step 3: Retrieve status and follow instructions of the status email.

<http://etrakit.rcgov.us/etrakit3/>



www.richlandmaps.com



To SETUP a New Account: <http://etrakit.rcgov.us/etrakit3/publicUserAccount.aspx?action=npa>