Board of Voter Registration & Elections

Regular Meeting Minutes

July 14, 2022 at 5:00 P.M.

In Attendance

Board Members

Mrs. Anjanette D. President

Mrs. Yolanda Y. Taylor

Shelia E. Washington

Staff

Ms. Alexandria Stephens

Mr. Terry Graham, Sr.

Ms. Elaine Pilot

Ms. Christina Frye

Ms. Sheron Harris

Ms. Michelle D. Harrington

Call to Order:

Mrs. President called the meeting to order on July 14, 2022 at 5:00 P.M. and asked for a Moment of Meditation.

Approval of Agenda:

It was and properly seconded to approve the agenda. The vote was unanimous.

Approval of Minutes:

It was moved and properly seconded to approve the minutes from the June 9, 2022 meeting. The vote was unanimous.

Director’s Report:

1. **General Election:**
   1. We are 3 months and 3 weeks from the General Election. That date is November 8, 2022.
2. **Early Voting:**
   1. Early Voting will begin on October 24 and will end Saturday, November 5th. Hours for Early Voting will be 8:30 a.m. – 6:00 p.m., Mon-Sat.
   2. As of right now, we plan to have 6 locations open. Those locations are:

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| --- | --- | --- | --- | --- |
| Early Voting Satellite Locations for November 2022 General | | | | |
| Location | Address | Hours of Operation | Days of Operation | Dates of Operation |
| Richland County Voter Registration and Elections Office | 2020 Hampton St., Columbia, SC 29204 | 8:30 a.m. – 6:00 p.m. | Monday – Saturday | October 24 – November 5 |
| Brookland Baptist Church NE | 1203 Summit Pkwy., Columbia, SC 29229 | 8:30 a.m. – 6:00 p.m. | Monday – Saturday | October 24 – November 5 |
| Northstar Christian Center | 711 Longtown Rd., Columbia, SC 29229 | 8:30 a.m. – 6:00 p.m. | Monday – Saturday | October 24 – November 5 |
| Ballentine Community Center | 1053 Bird Rd., Irmo, SC 29063 | 8:30 a.m. – 6:00 p.m. | Monday – Saturday | October 24 – November 5 |
| Garners Ferry Adult Activity Center | 8620 Garners Ferry Rd., Hopkins, SC 29061 | 8:30 a.m. – 6:00 p.m. | Monday – Saturday | October 24 – November 5 |
| Parklane Adult Activity Center | 7494 Parklane Rd., Columbia, SC 29223 | 8:30 a.m. – 6:00 p.m. | Monday – Saturday | October 24 – November 5 |

* 1. Garners Ferry Adult Activity Center has approved all days except November 5th. I am working to get that day approved. Also, there was a request for a second location in the Southeast. Hopkins Park is available; however, we may not have enough staff to send to all locations. I will re-evaluate the situation and update everyone. An updated list of locations will be emailed to everyone. August 10th is the deadline to email updates to the SEC.

1. **Other Updates:**
   1. Debriefing Meeting with staff to discuss ways we can improve for the General. I ask that the Board send ideas to me and I will add them to the debriefing meeting.
   2. Summer Events: We plan to schedule some outreach events throughout the months of August and September. I will send a calendar of events out to everyone in case you would like to attend.
   3. Payroll: Payroll for the Primary Elections will be another 2-3 weeks. I have met with Finance to discuss a way to improve payroll. VR & Elections is in the process of acquiring a new system to hopefully make payroll more efficient for our department and Finance.

Old and New Business:

Nothing to discuss.

Board & Director Comments:

Board Members thanked Director Stephens and staff for all of their hard work.

Executive Session:

No session

Next Meeting:

The next meeting is August 11, 2022 at 5:00 P.M. via Zoom.

Adjournment:

It was moved and properly seconded to adjourn the meeting. The vote was unanimous.