Meeting Minutes
July 10, 2023 – 12:00 Noon

Commission Members in attendance
Mike Kelly, Esquire, Chairman
Lynn Hutto, Vice Chairman
Prentiss McLaurin, Secretary
John Parrish, Treasurer
Louis Dessau
Frank Caggiano
Brianna Barrineau

Richland County Council & Staff in attendance
Chris Eversmann, PE, AAE, Airport General Manager
Cassandra Cannon, Administrative Coordinator

Visitors in attendance
Andy Busbee, PE, Michael Baker
Jim Herpst, EAA-242
Peggy Roberson, Eagle Aviation
John Hodge, Esquire, Tenant
William Vartorella

Encl: (1) Operations & Facilities Committee Report
(2) Airport General Manager’s PowerPoint Presentation

The meeting was preceded at 12:00 p.m. with a brief ceremony and ribbon cutting in the Terminal Lobby of an exhibit of Cold War era models. These aircraft, missiles, and drones were donated by William Vartorella in memory of his late brother Douglas who served this Nation as a senior official in the National Security Agency (NSA).
Call to Order, Welcome, and Invocation – Chairman Kelly called the meeting to order at 12:18 p.m. and announced a quorum in attendance. Chairman Kelly also delivered the invocation. Guests were invited to introduce themselves.

Report of Items for Executive Session – Mr Eversmann recommended to Chairman Kelly to convene an Executive Session following the general meeting in order to discuss the status of a future contract for Fixed Base Operator (FBO) services.

Approval of Agenda – Chairman Kelly presented the agenda as distributed. Commissioner Caggiano made a motion to approve the agenda as presented. Commissioner Hutto seconded the motion, and all voted for approval.

Approval of Minutes – Chairman Kelly presented the minutes of the May 8, 2023 Airport Commission meeting for approval. Commissioner Dessau made a motion to approve the minutes as presented. Commissioner Hutto seconded the motion, and all voted for approval.

Chairman’s Report / Executive Committee Report – Chairman Kelly shared the sad news of the passing away of Airport tenant and former Airport Commissioner (and Commission Chairman) Jim Christopher. His service to the Community and the Airport was noteworthy. Chairman Kelly also welcomed newly-appointed Commissioner Barrineau to her first meeting. She is an Aviation Planner with WK Dickson and a former employee of Columbia Metropolitan Airport (CAE).

Operations & Facilities Committee – Commissioner Dessau provided a report on Airport Operations & Facilities which is contained in enclosure (1).

Promotional Committee – Commissioner Hutto reported that she is scheduling meetings with potential stakeholders to include FAA officials and area educators at many levels. Mr Herpst added that the EAA Chapter 242 stands ready to assist in this outreach effort and suggested special effort to contact University of South Carolina (USC) ROTC Units.

Airport General Manager’s Report – A copy of Mr Eversmann's PowerPoint presentation is contained in enclosure (2).

County Liaison’s Report – There was no report provided.

Unfinished Business – There was no unfinished business.
Executive Session – An Executive Session commenced at 1:41 p.m. to discuss the status of a future contract for Fixed Base Operator (FBO) services. The Executive Session concluded at 2:18 p.m. There was no business transacted or votes taken while in Executive Session.

Adjournment – The meeting adjourned at 2:20 p.m.

Next Meeting – The next meeting of the Airport Commission will occur on Monday, September 11, 2023 at 12:00 Noon.
• Airport Capital Improvement Plan
  o Chris Eversmann to update on status of planned projects: apron, taxi lane, self-fueling

• Beacon & tree height issue
  o City of Columbia of Columbia hosted Meeting March 23
    ▪ Rosewood neighborhood opposed to cut trees
    ▪ City Forestry Dept. has resources to cut trees and could sell wood
    ▪ Update from Chris Eversmann, issue in hand of city/county legal June 16

• Airport Operations
  o Lee Thomas announced he has taken over Eagle Aviation at CUB & CAE
  o John Parish brought to our attention rain water entering hangars during heavy rain
  o Chris informed about Fire Department inspection
  o Inquiry from Stoney Truitt about relocation automated Surface Observation Station March 17
    ▪ Chris carried out inquiries and provided reply June 5
  o Attended South Carolina Breakfast Club May 21
  o Visited South Carolina Historic Aviation Foundation May 25
  o Met with Stoney Truitt to discuss area to observe aircraft activity June 2
    ▪ At this time two benches with no rain or sub protection
    ▪ Reached out the University of South Carolina interim dean school of HRSM June 2
  o Airport Monitoring Systems delivered equipment for system June 19, installation pending
  o FBO services contract renewal
    ▪ Attended handbook re write session June 21
    ▪ RFI issued using Bonfire for FBO Services June 13
  o Flight Instruction Services
    ▪ Meeting with Stoney Truitt flight instructor June 15
    ▪ Email Moore School June 2ns for feasibility study, meeting set August 14
    ▪ Outreach to Prof. Nale Citadel for e-VTOL flight training facility
    ▪ Meeting with Frank Murray CAE experience with L3 Harris for flight instruction center
    ▪ Meeting Austin Meyer X-Plane/BETA technologies about CUB at training facility June 21
    ▪ E-mail June 23 eFlight Netherlands re: electric aircraft flight school. Meet Bonaire July
    ▪ E-mail June 21 Flight Safety International inquiring about e-VTOL training
    ▪ RFI issued using Bonfire for flight instruction services issued June 16

• EV Charging
  o Chris Eversmann indicated initiative pending county EV guidelines, FBO contract priority now
  o Zoom presentation by BETA Technologies about CUBE EV Charger & e-VTOL aircraft
    ▪ One installed in Augusta with Georgia Power
    ▪ Willing to explore with CUB
      • 1 year implementation
      • ½ Million $ project
  o Meeting with Eddie Gogdill SC Dept of Commerce EV Coordinator June 27

• Solar Panels on Hangars
  o Follow up e-mail to Steven Funderburk of Colite Technologies June 29
    ▪ Colite Technologies analysis electric consumption pending
    ▪ CT has not received electric billing info for CUB from Dominion

• South Carolina Aviation Association Aviation week celebrated at CUB April 26
  o Chris Eversmann hosted 1st Aviation Career Signing Day
    ▪ Gary Siegler on hand, 2 students signed up, 1 will attend USC.
    ▪ David Prigge Sr. School District Five of Lexington & Richland Counties

• Airport visits
  o Charlotte – July 3
AGENDA

- Meetings, Events, and Visits
- AIP / Project Updates
- Eagle Aviation Update
- Budget & Finance
- Aircraft Complaints
- Other items
- Questions?

MEETINGS! EVENTS! AND VISITS

Meetings:
- May 12 – Rwy closure
- May 16 – Fire Marshal inspection
- May 25 – County Administrator / ACA
- May 30 – SCAA BoD
- Jun 7 – IT issues
- Jun 13 – Custodial Svcs
- Jun 14 – Pest Control Svcs
- Jun 15 – Flight Instruction outreach
- Jun 16 – Rwy closure
- Jun 16 – MBI kickoff meetings
MEETINGS! EVENTS! AND VISITS

Meetings (cont’d):
- Jun 21 – Airport Manual work session
- Jun 22 – Fire Inspection follow up
- Jun 26 – SC Military Museum
- Jun 29 – Pre-response meetings
- Jun 30 – Runway closure
- Jun 30 – New Commissioner orientation
- Jul 3 – SCHAF / Y1 overhead lighting
- Jul 5 – PIO / WLTX

Children group visits:
- Jun 26 – Summer Camp
- Jun 28 – Summer Camp

Adult group visits:
- Jun 12 – Allen University

AIP / PROJECT UPDATES

- Taxilane Pavement Rehabilitation (Design)
TAXILANE PAVEMENT REHABILITATION (DESIGN)

- AIP Grant application submitted to ADO Staff
- Grant will be issued this summer
- Agenda Brief (AB) for conditional approval of the WA and acceptance of associated grants have been submitted

EAGLE AVIATION UPDATE

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy

BUDGET & FINANCE
BUDGET & FINANCE

May Operational Revenue – $27,722.47 (May ’22 - $25,017.53)
Jun Operational Revenue – $TBD (Jun ’22 - $24,337.71)

Jun Operating Budget Status:
Personnel $ 29,584 20%
Operations $ 84,686 33%
Capital $ 12,783  7%
Total $127,052 22%

AIRCRAFT COMPLAINTS

Aircraft complaints:

→ There were no (00) aircraft complaints during the period of May 1 – Jun 30, 2023.
→ There were no (00) identification/information letters sent.
→ There were no (00) sources of aircraft complaints.

OTHER ITEMS
OFP TREES

- Partially obscuring the light beam of the rotating beacon
- Aerial Drone Survey performed by Richland County GIS Department (at no cost to the Airport)
- Initial survey results show 62 trees or tree clusters that may obscure and require removal
- Met with City of Columbia Staff
- Additionally, some trees are in excess of the 270' AMSL limitations of the lease agreement
- Community Meeting, March 23rd
- City's current preference is to mitigate the problem by raising the elevation of the beacon tower
- Briefed County Administrator and ACA on May 23rd
- Awaiting action by the County Attorney
- Will conduct aerial survey of the entire park

QUESTIONS?

THANK YOU!

Contact Information:
Christopher Eversmann, PE, AAE
Airport General Manager
eversmann.chris@richlandcountysc.gov
(803) 767-1789
www.FlyKCU.com