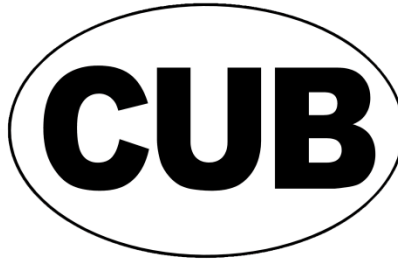


**Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Richland County Department of Public Works
Columbia, South Carolina**



**Meeting Minutes
March 13, 2023 – 12:00 Noon**

Commission Members in attendance

Mike Kelly, Esquire, Chairman
Michael Medsker, Vice Chairman
Lynn Hutto, Secretary
Prentiss McLaurin, Treasurer
Louis Dessau
Lindsey Ott

Richland County Staff in attendance

Cheryl English, Richland County Liaison
Allison Terracio, Richland County Liaison
Michael Maloney, PE, Director of Public Works
Chris Eversmann, PE, AAE, Airport General Manager
Cassandra Cannon, Administrative Coordinator

Visitors in attendance

Andy Busbee, PE, Michael Baker
Ken Harrill, Tenant
Jim Herpst, EAA-242
John Hodge, Esquire, SCAC
Peggy Roberson, Eagle Aviation
Lee Thomas, Eagle Aviation
Alan Nutter
Gary Siegfried, PE, South Carolina Aeronautics Commission (SCAC)

Encl: (1) Operations & Facilities Committee Report
(2) Airport General Manager’s PowerPoint Presentation

Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Richland County Department of Public Works
Columbia, South Carolina

Call to Order, Welcome, and Invocation – **Chairman Kelly** called the meeting to order at 12:00 p.m. and announced a quorum in attendance. **Chairman Kelly** also delivered the invocation. Introduction of guests followed.

Gary Siegfried, Executive Director of the South Carolina Aeronautics Commission (SCAC) and **John Hodge** the SCAC Legal Counsel and Airport tenant, explained South Carolina Code of Laws, Title 55 – Aeronautics and the proposed regulations being considered by a Committee of the General Assembly. These regulations address land use zoning around the airport as well as future Grant funding considerations.

Report of Items for Executive Session – **Mr Eversmann** recommended to **Chairman Kelly** to convene an Executive Session following the general meeting in order to discuss the status of a future contract for Fixed Base Operator (FBO) services.

Approval of Agenda – **Chairman Kelly** presented the agenda as distributed. **Commissioner Dessau** made a motion to approve the agenda as presented. **Commissioner McLaurin** seconded the motion, and all voted for approval.

Approval of Minutes – **Chairman Kelly** presented the minutes of the January 9, 2023 Airport Commission meeting for approval. **Commissioner Medsker** made a motion to approve the minutes as presented. **Commissioner McLaurin** seconded the motion, and all voted for approval.

Chairman’s Report / Executive Committee Report – There was no report provided.

Operations & Facilities Committee – **Commissioner Dessau** provided a report on Airport Operations & Facilities which is contained in **enclosure (1)**.

Promotional Committee – **Commissioner Medsker** reported on the following:

- School visit needs to be scheduled
- Reconnecting with USC Flying Club
- Columbia College has possible jobs to make available to students on Handshake
- Car Club is visiting in the Spring
- USC will be present at the next Promotional Committee meeting

Airport General Manager’s Report – A copy of **Mr Eversmann’s** PowerPoint presentation is contained in **enclosure (2)**.

Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Richland County Department of Public Works
Columbia, South Carolina

County Liaison’s Report – There was no report provided.

Unfinished Business – There was no unfinished business.

Executive Session – An Executive Session commenced at 1:10 p.m. to discuss the status of a future contract for Fixed Base Operator (FBO) services. The Executive Session concluded at 1:33 p.m. There was no business transacted or votes taken while in Executive Session.

Adjournment – The meeting adjourned at 1:35 p.m.

Next Meeting – The next meeting of the Airport Commission will occur on Monday, May 8, 2023 at 12:00 Noon.

Jim Hamilton LB Owens Airport Operations & Facilities Report January 9-Mar 11, 2023
Louis Dessau Chair Operations & Facilities RCAC

- Airport Capital Improvement Plan
 - Met with Chris Eversmann who provided overview of status of planned projects
 - Apron pavement & rehabilitation
 - Taxilane pavement rehabilitation
 - Self Service fueling station
- Beacon & tree height issue
 - Chris Eversmann our airport director heard from City of Columbia, meeting pending March 23
- FAA CAE-ATC Seminar
 - Hosted at EAA 242 facility, 25 attended including 4 reps. from CAE ATC January 28
 - pilots in pattern at CUB to use squawk 0201, when leaving pattern, use squawk 1200.
- Airport Operations & High Fuel Prices
 - Met with Lee Thomas & Peggy Roberson of Eagle Aviation February 13 at CUB
 - Airport management “mainly property management of hangar occupancy”
 - Pilots have expressed disappointment in higher fuel prices
 - Noted prices at other airports averaged \$2 less than CUB
 - Lee Thomas justifies with quality of services & availability
 - Main gate issue reported and resolved February 22
- EV Charging
 - Chris Eversmann met with Paul Hampton of Dominion January 13
 - CUB is beyond 1mile criteria to qualify for NEVI level 3 funding
 - Dominion proposes Level 2 station
 - Andy Busbee of Michael Baker provided electrical data January 17
 - Data consisting of drawing by LPA Group from 2004
- Solar Panels on Hangars
 - Met with Kevin O’Hara & Steven Funderburk of Colite Technologies January 25
 - Chris Eversmann pointed out energy savings initiatives in progress
 - Tube lights at end of life in hangars being replaced by LED lights
 - CUB installed LED lights on tarmac and offered sale of 3 surplus
 - Colite Technologies offers to analyze electric consumption
 - CT installed solar panels on hangar out of state
 - CT familiar with & have experience with FAA guidelines
 - CT will do energy audit & revert with proposal
- South Carolina Aviation Association Conference February 15-17
 - Attended with Chris Eversmann, Mike Kelly, Michael Medsker & Lynn Hutto
 - Visited stands & spoke to representatives
 - South Carolina Aeronautics Commission – Delphin Gantt
 - Michael Baker International- Andy Busbee
 - Airport Monitoring Systems – Eric Jacobs
 - Hodge & Associates - John Adams Hodge
 - Perry Brothers Aviation Fuels – Jim Watkins
 - Titan Aviation Fuels – David Haynes
 - Goodwyn Mills Cawood GMC – Ryan Pearce
 - 1200.aero –Ivan Vazquez
 - Georgetown County Airport Economic Development/Case Study
 - Georgetown Airport - Jim Taylor manager
 - Airport Monitoring Systems, 1200.aero and invited to demo produce March 28.
- Airport visits
 - Aiken Airport – February 4 & Orangeburg Airport February 9 (Civil Air Patrol activity)

Budget & Finance



Budget & Finance



- Jan Operational Revenue
\$26,735.26 (Jan '22 - \$24,688.81)
- Feb Operational Revenue –
\$TBD (Feb '22 - \$24,677.34)
- Feb Operating Budget Status:

→ Personnel	\$ 82,387	54%
→ Operations	\$173,830	61%
→ Capital	\$116,446	73%
→ Total	\$372,662	64%

Aircraft Complaints

Aircraft complaints:

- There were no (00) aircraft complaints during the period of Jan 1 – Feb 28, 2023.
- There were no (00) identification / Information letters sent.
- There were no (00) sources of aircraft complaints.



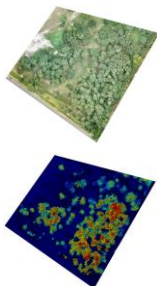
Other Items

- Guiding Document comprehensive review
 - Ordinance (Chapter 3)
 - Minimum Standards
 - Airport Manual (2005)
 - FBO Lease and Agreement
- OEP Trees – Public Meeting, Mar 23
- SC Aviation Week, Apr 23 – 29
- EV Charging Station
- Corvair Car Show (Landside / TBD)
- SCAC Vegetation Maintenance
- Fuel Farm Perimeter Hardening
- Pending State House Legislation
- Aircraft operations counting and analysis system demonstrations
- Executive Session



OFFP Trees

- Partially obscuring the light beam of the rotating beacon
- Aerial Drone Survey performed by Richland County GIS Department (at no cost to the Airport)
- Initial survey results show 61 trees or tree clusters that may obscure and require removal
- Met with City of Columbia Staff
- Additionally, some trees are in excess of the 270' AMSL limitation of the lease agreement
- Community Meeting, March 23rd



Questions?



Airport General Manager's Report

Agenda

Richland County Airport
Commission
Meeting

March 13, 2023



- Meetings, Events, and Visits
- AIP / Project Updates
- Eagle Aviation Update
- Budget & Finance
- Aircraft Complaints
- Other items
- Questions?

Meetings, Events, and Visits

Meetings:

- Jan 17 – DPW, FY-24 Bud Req
- Jan 18 – Corvair Car Show
- Jan 18 – SCAA Scholarship Comte
- Jan 24 – FAA, ADO Staff / Michael Baker
- Jan 25 – Dominion Energy
- Jan 25 – Colite Technology
- Feb 1 – Commissioner Dessau
- Feb 2 – Michael Baker
- Feb 6 – City of Columbia Staff
- Feb 7 – Aviation Artifacts Loan
- Feb 10 – Car Show
- Feb 15 – 17 – SCAA Conference
- Feb 27 – GIS Director
- Feb 28 – A&F Comte
- Mar 1 – Assistant County Engineer
- Mar 1 – RC Budget Comte, FY-24 Bud Req
- Mar 3 – Procurement Director
- Mar 6 – NaturChem
- Mar 7 – RC Council



Meetings, Events, and Visits



- Children group visits:
→ Mar 8
- Adult group visits:
→ Mar 1 (CWH)



AIP / Project Updates

- Various Site / Civil Airport Improvements (Project 2)
- Taxilane Pavement Rehabilitation (Design)



Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy

