

County of Richland
Office of the County Treasurer

KENDRA L. DOVE
County Treasurer

Columbia, SC 29211

PO Box 11947
(803) 576-2270
TTD # (803) 576-2045

Notice #	Map#	Name on Notice	Amount
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I, _____, agree to pay my _____ taxes as follows:
payments of \$ _____ next payment is due on _____

1. Participation in the Planned Payment Program does not waive any penalties, cost or fees that must be added under South Carolina Law to any Richland County tax bill not paid in full by January 15th. _____ int
2. Participation in the Planned Payment Program does not prevent the taxpayer from receiving additional warning notices required by South Carolina Law. Those notices are: mail Execution Notice (April); mail Official Notice of Levy (June); a delinquent notice placed on the property (July); and advertisement in the State newspaper (November). These notices will continue to be issued per South Carolina Law until full tax payment is received or the property is sold at auction. _____ int
3. Richland County will hold scheduled payment until the total amount(s) due satisfied. When the final payment is collected, all payments will be applied to fulfill the tax bill. _____ int
4. A \$30.00 fee will be charged if any payment is returned for insufficient funds. Payment of the returned check must be in certified funds or cash. Two (2) returned checks and you will be removed from the Planned Payment Program. _____ int
5. No personal checks will be accepted after August 31, _____ int
6. The Planned Payment Program cannot schedule payments to be accepted after September 30th. Any remaining balance after September 30th must be paid in full _____ int
7. Failure to comply with the above conditions can result in the removal from the Planned Payment Program. Upon removal from the Planned Payment Program, all monies would be returned to the taxpayer and the tax bill must be satisfied in one full payment prior to the public auction of the property. _____ int

Signature _____ Address _____
Date _____ Phone _____

Note: Execution cost is not reflected on your _____ tax bill. Execution cost will add in May and at that time will be added to your Planned Payment Account.

Make check payable to : Richland County Treasurer
Mail to Richland County Treasurer, Attn: Planned Payment,
PO Box 11947, Columbia, SC 29211