



RICHLAND COUNTY PROBATE COURT

AMY W. McCULLOCH
Judge of Probate
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Richland County Judicial Center
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JACQUELINE D. BELTON
Associate Judge of Probate
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NANCY M. MOODY
Associate Judge of Probate
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The Small Estate Affidavit allows the decedent's heirs to obtain the decedent's personal property without the necessity of full probate proceedings. This document cannot be filed until 30 days after the decedent's date of death.

AFTER YOU HAVE COMPLETED THIS WORKSHEET, mail the following items to the Richland County Probate Court, P.O. Box 192 Columbia, SC 29202:

- Completed Small Estate Worksheet;
- Completed, signed, and Notarized Affidavit for Collection of Personal Property (Form #420PC);
- Appropriate filing fee
- Certified copy of the Death Certificate;
- Paid Funeral Bill and Statement
- Funeral Home Program or Copy of the Newspaper Obituary, and
- Affidavit from the person who paid the Funeral Bill concerning reimbursement

***Please note that if you are filing the Small Estate and you did not pay the funeral expenses for the decedent, you must have an Affidavit signed by the person who paid the bill either indicating they would like to be reimbursed or that they do not wish to be reimbursed* See attached.**

Your documents will be returned to you by the Court if you fail to present all documentation listed above.

<u>Value of Estate Property</u>	<u>Probate Fees</u>
➤ \$1.00 – \$99.99	\$22.50
➤ \$100.00- \$4,999.99	\$30.00
➤ \$5,000.00- \$10,000.00	\$50.00

Complete mailing addresses are needed for all persons listed on the worksheet and affidavit.